



THE UNIVERSITY OF CHAKWAL

Department of Business Administration

UOC/BBA-24/60

Dated: July 04, 2024

With reference to your letter UOC/QEC-1/23/55 dated November 24, 2023. The corrective action in the light of Executive Summary of SAR Business Administration mentioned.

Status of Corrective Actions

S. No.	AT Findings and Recommendations	Corrective Actions	Status	Remarks
2	Unavailability of research labs, computer lab and multimedia	The proposal has forward to competent authority in January 2024 for approval.	January 2024	In Progress
3	Board of studies not yet constituted by university for department.	Department Board of Studies and Board of Faculty has approved by syndicate	Approved	Executed
4	Multimedia should be installed in the classrooms	Department of Business Administration has approved two multimedia for lectures.	Implemented	Available
5	Departmental Mission statement not aligned with University Vision statement	The department has revised the Mission statement	Revised	Revised
6	The Business Students should learn through cases and practical. Resources not available to fulfill the said need	Department has arranged the online case studies.	Implemented	Implemented
7	No internship policy currently	HEC policy for undergraduate 2023 has adopted regarding internship	Implemented	Policy Adopted 2023
8	Students clubs and societies for extra curriculum activities is compulsory. No such body is constituted	Students clubs ad societies have devised and Notified dated December 21, 2023	Implemented	Implemented
9	No Supporting staff is available to manage departmental administrative workload of department	Forwarded requirement to competent authority	In Progress	In Progress
10	Smart Classrooms not available	Common smart classroom is available in university	Implemented	One Common classroom available
11	Faculty files not in office	The Department has forwarded a request to all faculty members to furnish their files for departmental record.	In Progress	In Progress

Chairman's Comments

The department has incorporated maximum suggested changes

Name and Signature

QEC Comments

More progress required by the Dept.

Name and Signature

Additional Director
Quality Enhancement Cell
University of Chakwal

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