



The University of Chakwal

BIO DATA FORM

(For the record of office of the Controller of Examinations (CoE))

Programme:

Session:

Department:

Paste a recent
coloured photograph
with white
Background here
Do not staple or
pinup.
Without attestation

Paste a recent
coloured photograph
with white Background
here
Do not staple or pinup.
Attested by
Chairperson (front
side)

1. Registration No. (University of Chakwal):

2. Name of the Student (in block letters):

3. Student's NIC No. / Form B-No.:

4. Father's Name: (in block letters):

5. Date of Birth According to Matriculation Certificate (DD/MM/YYYY):

6. Class Roll No.

7. Gender:

8. Phone No. of Student:

9. Phone No. of Parent/Guardian:

10. Student's Email:

11. Detail of Academic Qualification:

Sr. No.	Certificate/Degree	Board	Year of Passing	%age of marks obtained
1	SSC/Matric or equivalent	BISE		
2	HSSC/FA/FSc/ICS or equivalent	BISE		

12. Postal Address:

Instructions:

The student will not be granted official transcript and degree without submission of this form to the office of CoE. The office will not receive any form directly from the students. All forms must be submitted through respective department with covering letters addressed to CoE.

1. The following documents must be attached with this form:

- Attested copy of CNIC/Form-B.
- Attested copies of all academic documents mentioned above.
- One recent coloured photograph (passport size with white background) attested by the Chairperson on the front side and one coloured photograph without attestation must be pasted at the specific places.
- The student must deposit the Rs. 2000 as transcript fee on prescribed challan form.

2. The students are directed to fill in this form carefully. The above-mentioned particulars will be used for the issuance of official transcript/degree and correspondence. In case of any change/correction in the above-mentioned particulars, the student will have to pay prescribed fee.

Declaration:

I declare that I have read all the instructions carefully and all the particulars mentioned above are correct and in case of any difficulty arising out of inaccuracy therein, I shall be responsible for the same.

Signature of Student: _____

It is certified that the above-mentioned information is correct as per office/department record and to the best of my knowledge.

Signature of the Chairperson with Official Stamp: _____