

Tender No. 3/2023

UNIVERSITY OF CHAKWAL



TENDER DOCUMENT

For

PURCHASE OF PLANT AND MACHINERY

Issued To: _____

Deputy Director (P&S)
Ph. No.: 0543-552511

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THE UNIVERSITY OF CHAKWAL

Procurement Cell

Main Campus, Talagang Road, Chakwal.

[Tel:0543-552511](tel:0543-552511)

Tender Notice

Sealed tenders/ bids are invited from the firms registered with Sales Tax and Income Tax Departments for following Tender on the basis of **Single Stage (Two Envelope Procedure)** in terms of Rule No. **38 2(a)** of the Punjab Procurement Rules 2014 (PPRA Rules 2014).

Tender No.	Tender Name	Budgetary Amount	QTY	Closing Time and Date	Opening Time and Date
03/2023	Purchase of Plant & Machinery	14.2 Million	Detail in Tender Document	24-02-2023 till 11:00 AM	24-02-2023 at 11:30 AM

- Tender Document will be immediately available after publishing of this Tender Notice under Rule No. 25(1).
- Tender / Bid Document can be obtained from the Office of Deputy Director (P&S), University of Chakwal between 08:00 am to 4:00 pm from Monday to Friday by depositing the **Tender Fee of Rs.2,000/-** through Deposit Slip of BOP in A/C No. **6010211599100019, Main Recurring Account of UOC** in the Bank of Punjab. In case the Tender / Bid Documents are downloaded from www.uoc.edu.pk or www.ppra.punjab.gov.pk, **Original Deposit Slip of BOP** must be attached with the **Technical Bid**.
- The Bid Security, of Rs.284,000/- which is equal to 2% of estimated price, in the form of “CDR, Bank Draft, Pay Order.” in favor of Treasurer, University of Chakwal required to be submitted with the Financial Bid (Original), without which the offer shall be rejected being non-responsive.
- Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection.
- No supporting document will be accepted, at all, after opening of the Technical Bids. Bids received after due date and time or bids without Bid Security in shape of CDR, Bank Draft, Pay Order or less than required amount or Bid Security in shape of Cheque/ Cross Cheque shall be summarily rejected.
- The University reserve the right to modify/withdraw/cancel the bids/tender at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.
- For obtaining any further information or clarifications, please contact the officer named below:

SULTAN MAHMOOD
Deputy Director (P&S)

1. Invitation to the Bid

- 1.1. Bids/Tenders are invited for **Purchase of Plant and Machinery** from Sales Tax and Income Tax Registered firms.

2. Instructions to the Bidders

- 2.1. Procurement will be made under Punjab Procurement Rules (PPRA), 2014.
- 2.1.1 Procuring agency will ensure the **Rule 2 (ae)** of PPRA Rules 2014.
- 2.2. It will be clearly understood that the Terms and Conditions mentioned in this document are intended to be strictly enforced.
- 2.3. Bidders must ensure that they submit all the required documents indicated in the Tender / Bidding Documents at the time of opening of Technical Bids and no request for submission of missing documents will be entertained after opening of the Technical Bids.
- 2.4. Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection. Bids received after due date and time, and bids without Bid Security in shape of Demand Draft, Pay Order, CDR or less than required amount or Bid Security in shape of Cheque or Cross Cheque shall be rejected.
- 2.5. No supporting document will be accepted, at all, after opening of the Technical Bids.
- 2.6. The bidder must quote rates of each item in a lot/package, partial bidding in a lot is allowed.
- 2.7. **Mode of Advertisement:**

As per Rule 12(2) of PPRA Punjab Rules, 2014.

2.8. **Type of Open Competitive Bidding**

As per Rule No. 38(2) a, single stage two envelope procedure shall be followed with details given below:

- 2.8.1. The bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- 2.8.2. The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
- 2.8.3. Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened; The envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of procuring agency without being opened;
- 2.8.4. The Purchaser shall evaluate the technical proposal under **PPRA Rule # 32** and in a manner prescribed in this document, without reference to the price and reject any proposal which does not conform to the specified requirements as listed in said sections. During the technical evaluation no amendments in the technical proposal shall be permitted;
- 2.8.5. The financial proposals of technically qualified bidders shall be opened publicly at a time, and venue announced and communicated to the bidders in advance;
- 2.8.6. After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted and qualified bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.

2.9. Bid Data Sheet (Information for the Bidders)

1	Procuring Agency	University of Chakwal
2	Tender Number	03/2023
3	Name of Tender	Purchase of Plant and Machinery
4	Tender Document available place	Office of the Deputy Director (P&S), University of Chakwal (Main Campus), Main Talagang Road, Chakwal.
5	Cost of Tender Document	Rs.2000/- payable at BOP through Deposit Slip in A/C No. 6010211599100019, Main Recurring Account of University of Chakwal.
6	Bid Security	Amount mentioned in Clause No. 9 of the Tender Document in shape of Bank Guarantee, CDR, Pay Order, Bank Draft etc., in favor of “Treasurer, University of Chakwal
7	Performance Guarantee	10% of Contract Value after issuance of Letter of Acceptance. Performance guarantee will be accepted in the form of Bank guarantee.
8	Tender Addressed to	Convener, Purchase Committee, University of Chakwal.
9	Contact Number	Ph. 0543-552511
10	Due date, time and place of submission of Tender Document	24-02-2022 till 11:00 AM Office of the Deputy Director (P&S), University of Chakwal (Main Campus), Main Talagang Road, Chakwal.
11	Date, time and place of Technical Bid Opening	24-02-2022 at 11:30 AM at Seminar Hall , Ground Floor, Engineering Building, University of Chakwal (Main Campus), Main Talagang Road, Chakwal.
12	Date, time and place of the Financial Proposals	Shall be intimated Qualified firms Subsequently to Technically

Scope of Work, Terms & Conditions of the Tender

3. Definitions

- 3.1. "Purchaser" means the procuring agency i.e. University of Chakwal.
- 3.2. "UOC" means University of Chakwal.
- 3.3. "Bidder/Tenderer" means the Firm/Company/Supplier/Distributor that may provide or provides the Goods and related services to any of the public sector organization under the contract and have registered for the relevant business thereof.
- 3.4. "Contract" means the agreement entered into between the Purchaser and the Contractor, in form of Supply Order or as recorded in the Contract Form signed by the parties, including all Schedules and Attachments there to and all documents incorporated by reference there in.
- 3.5. "Contractor/The Successful Bidder" means the person whose Tender has been accepted and awarded letter of Acceptance followed by the Supply Order or Contract by the Purchaser.
- 3.6. "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion - able to the Goods or Services in question.
- 3.7. "Goods" means equipment, IT equipment, machinery, and/or other materials which the Contractor is required to supply to the Purchaser under the Contract.
- 3.8. "Services" means installation, configuration, deployment, commissioning, testing, training, support, after sale service, etc. of Goods and other such obligations which the Contractor is required to provide to the Purchaser under the Contract.
- 3.9. "PPRA" means Punjab Procurement Regulatory Authority.

4. Tender Eligibility

Invitation to submission of Sealed bids/ proposals is open to OEMs (Original Manufacturer) and there authorized partners in Pakistan who meet following minimum conditions: -Eligible Bidder/Tenderer is one who:

- 4.1. has valid registration certificates for Income Tax and Sales Tax;
- 4.2. is an active Income Tax Payer;
- 4.3. has got the experience in supply of relevant items;
- 4.4. conforms to the clause of "Responsiveness of Bid" given in this tender document;
- 4.5. Has not been blacklisted.
- 4.6. The partner must be duly authorized by OEM and provided valid authorization certificate for all the major equipment to be supplied.

5. Examination of the Tender Document

The bidder/Tenderer is expected to examine the Tender Document, including all terms and conditions.

6. Amendment of the Tender Document

- 6.1. The Purchase Committee of University of Chakwal at any stage prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).
- 6.2. The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers/Bidders.
- 6.3. The Purchaser may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender, in which case all rights and obligations of the Purchaser and the Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

7. Bid Currency

Bidder should quote price in **Pak Rupees only** and payments shall also be made in Pakistan Rupees only.

8. Validity Period of the Bid

- 8.1. Validity period of the bids shall be **180 days**.
- 8.2. In exceptional circumstances, the Purchase Committee of University of Chakwal may ask the Bidders for an extension of the period of validity. The request and the responses shall be made in writing. A bidder accepting the request will not be required nor permitted to modify its tender.

9. Bid Security

- 9.1. Bidder will submit Bid Security drawn in the name of **Treasurer, University of Chakwal** detail given below:

Item Name	Budgetary Amount	Amount of Bid Security
Purchase of Plant and Machinery	Rs.14.2 million	Rs.284,000/-

- 9.2. Cheque or Cross Cheque shall not be accepted at all.
- 9.3. The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the decision for the award of the said tender.
- 9.4. The Bid Security of Successful Bidder(s) may be converted as part of the Performance Guarantee for successful execution of the work.
- 9.5. Subject to the award of contract, the Bid Security in form of CDR, Demand Draft, and Pay Order shall be returned to successful bidder against submission of Performance Guarantee
- 9.6. If the Bid Security is found less than the required amount then the bid will be rejected irrespective of the rates and the stage of the bid process.
- 9.7. The Bid Security may be forfeited if a Bidder:
 - a) Refuses to accept Letter of Acceptance of the Bid; or
 - b) Fails to furnish Performance Security.

10. Bid Preparation and Submission

- 10.1. The Tender shall be filed in / accompanied by the prescribed Forms, Annexes, Schedules, Drawings, Documents, Brochures, Literature, etc. which shall be completely filled in, stamped and signed by the Tenderer or his Authorized Representative. In case of copies, photocopies may be attested.
- 10.2. The Bids/Tenders should be submitted in two parts (1) **Technical Proposal** and (2) **Financial Proposal**. The Technical Proposal and Financial Proposal shall be submitted in separate covers.
- 10.3. **Technical Proposal**
The Technical Proposal will enable the Purchase/Technical Committee to evaluate whether the bidder is technically competent and capable of executing the order and the specifications offered by the bidder meet the ones given in the Tender/Bid Documents. Only those bids which qualify in the technical stage will be eligible for the Financial Proposal opening. The Financial Proposals of bidders who failed in the Technical stage will not be opened.
- 10.4. The Technical Proposal form as given in the Bid/Tender Document shall be filled, signed and stamped in all pages. The Purchase Committee will not be responsible for the errors committed in the bids by the bidders.
- 10.5. The Technical Proposal should not strictly contain any Price/Cost indications as such otherwise the bids will be summarily rejected.
- 10.6. The Bidder should quote only one brand/model/make of each item.
- 10.7. **Detail and Order of Documents to be furnished with the Technical proposal (Envelope A):**
The documents attached with the Technical Bid must be signed and stamped by the Authorized Representative of the Bidder. The documents attached must be numbered and attached in the following order:
 - 10.7.1. Covering letter (*Annexure-A*) duly signed and stamped by authorized representative along with copy of Bid Security.
 - 10.7.2. Copy of Income Tax Registration Certificate (*Annexure-B*).
 - 10.7.3. Copy of Sales Tax Registration Certificate (*Annexure-C*).
 - 10.7.4. Detailed specification of items (*Annexure-D*).
 - 10.7.5. At least two relevant Supply Orders/Contracts received in the last three years (*Annexure-E*).
 - 10.7.6. Affidavit/Undertaking on Stamp Paper (*Annexure-F*).

11. Financial Proposal

- 11.1. The Financial Proposal of the bidder shall also include the price break up of taxes/duties. All taxes/duties as applicable shall be responsibility of the bidders.
- 11.2. The cost quoted by the bidder shall be kept firm and unchanged for a period specified in the Bid/Tender Documents from the date of opening of the bids. The bidder shall keep the price firm/unchanged during the period of Contract including during the period of extension of time if any.
- 11.3. The quoted price will be inclusive of all taxes, duties, levies, insurance, freight (transportation charges), etc.

11.4. The Bid is liable for rejection if Financial Proposal contains conditional offer.

11.5. Details to be furnished with Financial proposal (Envelope B)

11.5.1. Financial Proposal Covering Letter (**Annexure G**).

11.5.2. Financial Proposal Form duly filled, signed and stamped by the Bidder (**Annexure H**).

11.5.3. Bid Security of **Rs.284,000/-**

11.6. Sealing the Bid

11.6.1. The Technical Proposal shall be placed in a separate cover (**Envelope-A**) and sealed appropriately. The Technical Proposal cover shall be marked as **“Technical Proposal for Purchase of Plant and Machinery”** – Bid Ref.: due on: _ The “FROM” address and “TO” address shall be written without fail.

11.6.2. The Financial Proposal (**Envelope-B**) shall contain rates of item quoted by the bidder. The Financial Proposal cover shall be marked as **“Financial Proposal for Purchase of Plant and Machinery”** – Bid Ref.: due on: ____ The “FROM” address and “TO” address shall be written without fail.

11.6.3. **Out Cover:** The Technical Proposal cover (Envelope-A) and Financial Proposal cover (Envelope B) shall then be put in a single outer envelope and sealed. The outer cover shall be marked as **“Bid for Purchase of Plant and Machinery”** – Bid Ref.: due on _____. The “FROM” address and “TO” address shall be written without fail.

11.7. Mode of Submission of Bids

11.7.1. The Bid should be addressed to “Convener, Purchase Committee, and University of Chakwal”.

11.7.2. The Bids received after Due Date and Time or Unsealed or incomplete or submitted by Fax or Email will be summarily rejected.

12. Modification/Withdrawal of the Tender

12.1. The Bidder may, by written notice served on the Purchaser, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

12.2. The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiration of the period of the Tender validity, shall result in forfeiture of the Bid Security.

13. Bid Opening

13.1. Technical Proposal Opening

The bid’s outer cover and Technical Proposal cover will be opened by the Purchase Committee of University of Chakwal on the date and time as specified in the Tender Notice /Bid Data Sheet. The bids will be opened in the presence of the bidders who choose to be present. A maximum of two representatives for each bidder would be allowed to attend the Bid Opening.

13.2. Suppression of facts and misleading information

13.2.1. During the bid evaluation, if any suppression or misrepresentation of information is brought to the notice of the Purchase Committee, the Committee shall have the right to reject the Bid and if it happens so after selection of the Bidder, the Purchase Committee may terminate the Contract or award of the

Contract or further processing of the Bid as the case may be and that will be Without any compensation to the Bidder and the Bid Security/Performance Guarantee, as the case may be, shall be forfeited.

- 13.2.2. It is the Bidder's responsibility to prove the Bidder's requisite qualification, experience and capacity to undertake the project to the entire satisfaction of the Purchase Committee failing which the Bid may be rejected.

14. Preliminary Examination

- 14.1. The Procuring Agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether the required documents have been furnished and properly signed, and whether the bids are generally in order.
- 14.2. In the financial bids (at the time of opening the financial proposal) the arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidders/Suppliers do not accept the correction of the errors, its bid shall be rejected. If there is a discrepancy between words and figures, the amount in words shall prevail.

15. Determination of Responsiveness of the Bid

- 15.1. The Purchaser shall determine the substantial responsiveness of the Tender to the Tender Document, prior to the Tender evaluation, on the basis of the contents of the Tender itself without recourse to extrinsic evidence. A substantially responsive Bid is one which:
- 15.1.1. meets eligibility criteria for the Bidder / the Goods / the Services;
 - 15.1.2. meets all the mandatory requirements of the evaluation criteria;
 - 15.1.3. meets the Technical Specifications for the Goods / the Services;
 - 15.1.4. meets the delivery period / point for the Goods / the Services;
 - 15.1.5. is accompanied by the required Bid Security;
 - 15.1.6. is otherwise complete and generally in order;
 - 15.1.7. Conforms to all terms and conditions of the Tender Document, without material deviation or reservation;
 - 15.1.8. which offers one Brand/Model/Make for each item (which does not contain any option);
- 15.2. A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Purchaser's rights or the Bidder's obligations under the Contract.
- 15.3. The Tender determined as not substantially responsive shall not subsequently be made responsive by the Tenderer by correction or withdrawal of the material deviation or reservation. However, the Purchaser may waive off any minor non-conformity or inconsistency or informality or irregularity in the Tender.

16. Technical Evaluation Criteria

The Bidders who have duly complied with the Eligibility/Qualification and Evaluation will be eligible for further processing.

The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected.

The Eligible/Technically Qualified Bidders will be considered for further evaluation.

Under PPRA Rules # 31, Technical Bids will be evaluated on the basis of following criteria and Financial Bids of only those bidders will be opened who have fulfilled the criteria:

Evaluation Criteria			Requirement
Sales Tax Registration			Mandatory
Income Tax Registration			Mandatory
Conformance to the required specification of items given in Schedule of Requirement			Mandatory
At least two relevant Supply Orders/Contracts received in the last three years			Mandatory
Affidavit /Bidder's Undertaking on stamp paper			Mandatory
S. No.	Item Name and Description	Marks	Maximum Marks
1	Past Performance/ Experience of the Bidder (Reg. with GST/NTN)	--	10
1.1	1 - 3 year experience	2	--
1.2	4 - 8 year experience	4	--
1.3	9 - 15 year experience	6	--
1.4	Above 15	10	--
2	Relevant Experience	--	10
2.1	1 - 5 year experience	3	--
2.2	6 - 10 year experience	6	--
2.3	11 & above year experience	10	--
3	Financial Position/ Status	--	10
3.1	Last sales tax paid Form	4	--
3.2	Bank Certificate (satisfactory)	2	--
3.3	Statement Worth (Min 2 m)	4	--
4	Technical Evaluation of quoted items	--	70
4.1	Specifications as per Schedule Requirements	60	
4.2	Delivery schedule as per need	2.5	
4.3	List of clients / where such items delivered	2.5	
4.4	Guarantee / Warranty (as the case may be)	05	
TOTAL		--	100

The bidder must provide Verifiable documentary proof against all the mandatory requirement along with the Technical Proposal and no document will be received or considered after opening of the Technical Proposal.

Demonstration (If necessary) of Multimedia Projector will be held for confirmation of specifications of the quoted model.

Conformance to the required specification of items given in Schedule of Requirement will be evaluated by the Technical Evaluation Committee. The Qualifying marks are sixty five (65).

The Purchase Committee and Technical Evaluation Committee may ask for physical Demonstration of any item given in the Tender Document for confirmation of specifications.

17. Financial Proposal Evaluation

- 17.1. Technically qualified/successful bidder(s)/Tenderer(s) shall be called for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the Purchaser accordingly. The technically Eligible/Successful Bidder(s)/Tenderer(s) or their authorized representatives against each Lot shall be allowed to take part in the Financial Proposal(s) opening against their relevant Lot(s).
- 17.2. Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014. The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal.
- 17.3. Financial proposal will be evaluated on the basis of One person One Bid in terms of Rule 36A (PPRA Rules 2014). No serial # or item name will be changed in the financial proposal. The bidder will quote per unit rate with GST and Total amount with GST as per given serial number/item name in the bidding documents. The bidder will follow the bidding documents in letter and spirit.

18. Rejection and Acceptance of the Tender/Bid

- 18.1. The Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), under PPRA Rules 2014 without any change in unit prices or other terms and conditions, accept a Tender, reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.
- 18.2. **The Tender / bid shall be rejected if:**
 - 18.2.1. It is substantially non-responsive; or
 - 18.2.2. The bidder does not meet any of the mandatory criteria mentioned in Clause No. 15; or
 - 18.2.3. It does not contain the documentary proof against any of the mandatory criteria mentioned in Clause No. 15; or
 - 18.2.4. **The bid is incomplete, conditional, alternative, late; or**
 - 18.2.5. the bidder does not attach Bid Security in Shape of Demand Draft, Pay Order, CDR; or
 - 18.2.6. the bid security is not attached or it is less than the required amount; or
 - 18.2.7. the Bidder submits more than one Bids against one Tender; or
 - 18.2.8. the Bidder tries to influence the Purchase Committee / Contract award; or
 - 18.2.9. the Bidder engages in corrupt or fraudulent practices in competing for the Contract award; or
 - 18.2.10. there is any discrepancy between bidding documents and bidder's proposal i.e. Any non-conformity or inconsistency or informality or irregularity in the submitted bid; or
 - 18.2.11. the Bidder submits any financial conditions as part of its bid which are not in conformity with tender document.

19. Contacting the Procuring Agency

- 19.1. No Bidder shall contact the Purchase Committee of UOC on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.
- 19.2. Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract Award will disqualify the bidder and rejection of the bid. Canvassing by any Bidder at any stage of the Tender evaluation is strictly prohibited.

20. Announcement of Evaluation Report

- 19.1 The Procuring Agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of Contract. The report shall be made available on PPRA website and all the bidders shall be informed of this.

21. Award of Contract

- 21.1. The Tender will be awarded to the Lowest Evaluated Bidder(s) (item wise or Lot wise) who have been declared Technically Qualified.

22. Letter of Acceptance (LOA)

After acceptance of the Bids by the CPC, Letter of Acceptance (LOA) will be issued only to the Successful Bidder(s).

23. Payment of Performance Guarantee (PG)

- 23.1. The Successful Bidder(s) will be required to remit the Performance Guarantee equivalent to 10% of the value of the contract price. The PG should be paid by way of Cash Deposit Receipt (CDR), Pay Order, Demand Draft drawn in favor of “Treasurer University of Chakwal, Chakwal” as unconditional Guarantee.
- 23.2. The Performance Guarantee will be forfeited if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Bid Documents or if the Bidder(s) fails to sign the contract.

24. Refund of Bid Security (BS)

The Bid Security (BS) of the Successful Bidder may be adjusted towards Performance Guarantee payable by the firm. If the successful Bidder(s) submits Performance Guarantee for the stipulated value in full by way of Cash Deposit Receipt (CDR), Bank Draft or Pay Order the BS will be refunded. The BS of the unsuccessful Bidder will be refunded on the written request of the Bidder. The Bid Security of the successful bidder shall be released upon his request provided the bidder submits the Performance Guarantee in the shape of Cash Deposit Receipt (CDR), Bank Draft or Pay Order.

25. Issuance of Supply Order or Signing the Contract

- 25.1. The Purchase Committee shall issue Supply Order or sign a Contract with the Successful bidder who has submitted the Performance Guarantee.
- 25.2. The Successful Bidder will provide the **stamp paper of 0.25% of total order value** for issuance of Supply Order or Signing the Contract.
- 25.3. The procuring agency may increase or decrease quantity in supply order subject to provision of budget in the relevant head.

26. Redressal of grievances by the procuring agency

- 26.1. Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of the bid evaluation report.
- 26.2. The committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- 26.3. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- 26.4. Any bidder not satisfied with the decision of the committee of the procuring agency may lodge an appeal in the relevant court of jurisdiction.

General Conditions of Contract / Supply Order

27. Delivery of Items

- 27.1. The Supplier will be responsible for **delivery of Items** of Purchase of Plant & Machinery and in case of items which requires installation, the Bidder will be responsible for installation of items at UOC, Main Campus, Talagang Road, Chakwal.
- 27.2. Delivery Period will be **thirty (30) days** counted *after issuance of Letter of Acceptance* extendable under the special circumstances subject to approval of the competent authority but it is discretion of the competent authority.
- 27.3. After delivery of items, the Bidder must get the items inspected at UOC, Main Campus, Talagang Road, Chakwal.
- 27.4. The supplier will bear all costs associated with the preparation, delivery and installation of the Items and the Purchaser will in no case be responsible or liable for those costs. The supplier will make such arrangements to ensure safe delivery of goods. Any damage sustained during transportation / delivery will be rectified by the supplier at his cost.
- 27.5. The procuring agency may increase or decrease quantity in supply order subject to provision of budget in the relevant head.
- 27.6. All Manuals and Warranty Cards should be provided on the time of Delivery.
- 27.7. Mention Serial Number on delivery Challan if serial number is present.

28. Liquidated Damages

- 28.1. When the supplier fails to deliver or install the goods or both within the time period specified in the contract, the Purchase Committee may, without prejudice to any other remedy it may have under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.25% of the price of the delayed goods per day of delay, maximum up to 10% of the price of total value of the contract.
- 28.2. The Successful Bidder will be responsible to provide the delivery, Delivery Challan and Bill within the delivery period in order to avoid Late Delivery Charges.

29. Inspection and Tests

- 29.1. The Inspection Committee of UOC shall inspect and test the Goods supplied, the Services provided, under the Contract/Supply Order, to verify their conformity to the Technical Specifications.
- 29.2. Inspection will be done at University of Chakwal.
- 29.3. Inspection Committee may verify the authenticity of items.
- 29.4. After the inspection or test if the Inspection Committee is of the opinion that items do not conform to the specification and the criteria mentioned above, the Inspection Committee may reject them, and the supplier shall either replace the rejected goods or make all alterations necessary to meet the requirements of the specifications free of cost to University of Chakwal.

30. Release of Performance Guarantee (PG)

The Performance Guarantee will be refunded to the Successful Bidder(s) **after one year of completion of delivery and installation of Goods (Inspection) or completion of all procurement along with warranty/guaranty subject to PAPRA Rules 2014.**

31. Contract Amendment

- 31.1. The Purchaser may, at any time, by written notice served on the Contractor, alter, amend, omit, increase, decrease or otherwise change the nature, quality, quantity and scope, of all / any of the Goods / the Services / the Works, in whole or in part.
- 31.2. No variation in or modification in the Contract shall be made, except by written amendment signed by both the Purchaser and the Contractor.

32. Termination for Default

The Purchase Committee of UOC may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the tenderer, terminate this Contract in whole or in part if:

- 32.1. the bidder fails to provide services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring entity.
- 32.2. the successful bidder fails to deliver goods and services as per its technical specifications offered in the bid
- 32.3. the successful bidder fails to perform any other obligation(s) under the Contract.
- 32.4. the bidder, in the judgment of the Purchase Committee has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

33. Blacklisting

If the Contractor fails / delays in performance of any of the obligations, under the Contract / Letter of Acceptance, violates any of the provisions of the Contract / Letter of Acceptance, commits breach of any of the terms and conditions of the Contract / Letter of Acceptance or found to have engaged in corrupt or fraudulent practices in competing for the award of contract / Letter of Acceptance or during the execution of the contract / Letter of Acceptance, the Purchaser may without prejudice to any other right of action / remedy it may have, blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector, as per mechanism provided in Punjab Procurement Rules, 2014.

34. Force Majeure

Majeure means an act of nature or an event beyond the control of the Supplier and not involving the Supplier's fault or negligence directly or indirectly purporting to mis-planning, mismanagement and /or lack of ore sight to handle the situation. Such events may include but are not restricted to acts of the Procuring Agency in its sovereign capacity, wars or evolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Suppliers shall promptly notify the Procuring Agency in writing with sufficient and valid evidence of such condition and the cause there of the Committee constituted for Redressal of grievances, shall examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and shall submit its recommendations to the competent authority. However, unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.

35. Termination for Insolvency

The Procuring Agency may at any time terminate the Contract by giving written notice of 30days' time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.

36. Forfeiture of Performance Security

- 36.1. If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract / Letter of Acceptance, the Purchaser may, without prejudice to any other right of action / remedy it may have, forfeit Performance Security of the Contractor.
- 36.2. Failure to supply required items/services within the specified time period will invoke penalty as specified in this document.

37. Payment

- 37.1. 100% payment will be made after withholding applicable taxes by UOC to the Successful Bidder after delivery and installation of goods and on receipt of the following documents:
 - i. Triplicate Original Delivery Challan.
 - ii. Triplicate Original Bill/Invoice.
 - iii. Triplicate General Sales Tax Invoice
 - iv. Inspection/Completion report

38. Warranty

- 38.1.** Warranty of Equipment, Apparatus and instrument shall be one year.
- 38.2.** The Supplier shall confirm that the goods supplied under this contract are new and unused. The Supplier shall further warrant that all goods supplied under this contract shall have no defect arising from design materials or workmanship or from any act or omission of the supplier that may arise under the normal use of the supplied goods in the conditions prevailing in the University.
- 38.3.** The Purchase Committee shall notify the supplier in writing of any claim arising under the warranty. Upon receipt of such notice, the supplier shall repair or replace the defective goods or parts within **15days**, inclusive of, where applicable, the cost of inland delivery of the repaired or replaced goods or parts from the port of entry to the final destination and their installation.

39. Specification and Schedule of Requirements

Plant and Machinery

Lot #1				
Sr. #	Name of Item	Specifications	Brand	Qty.
1.	UPS 03 KW	Solar Inverter UPS Capacity: 3000VA or higher • Voltage 220VAC \pm 1 % or higher • Frequency 60/50 \pm 0.5Hz or higher • Wave Form Pure Sine Wave or higher • Protection Over Load, High Temperature, output High/low voltage, Battery Low Voltage, Short Circuit, Over Charge, Over Discharge or higher • Backup Time: 60Min on 80% Load or higher • Compatible with Battery : Maintenance free Sealed Lead Acid /tall tubular batteries or higher • Recharge Time 4-8 hours to or higher • Smart	Homeage/ Inverex/Crown or Equivalent	09
2.	UPS 05 KW	Solar Inverter UPS Capacity: 5000VA or higher • Voltage 220VAC \pm 1 % or higher • Frequency 60/50 \pm 0.5Hz or higher • Wave Form Pure Sine Wave or higher • Protection Over Load, High Temperature, output High/low voltage, Battery Low Voltage, Short Circuit, Over Charge, Over Discharge or higher • Backup Time: 60Min on 80% Load or higher • Compatible with Battery: Maintenance free Sealed Lead Acid / tall tubular batteries or higher or higher • Recharge Time 4-8 hours to or higher	Homeage/ Inverex/Crown Equivalent or Better	4
3.	Batteries	Boxy shape ,Deep Cycle Lead Acid Unsealed Tubular UPS & Solar Battery 230 Ah Foolded Lead Acid Technology, No of plates 05	Osaka/Phoenix/Volta or Equivalent	32
4.	Pedestal Fan	Energy efficient Electrical Steel Sheet and 99.9% Pure Copper Wire. High quality paint for superior finishing. Jerk free oscillation 3 speed options and 90 Degree horizontal oscillation Aerodynamically designed Aluminum blades for maximum air delivery Packed in strong corrugated cartons with protective thermopore	Royal/Pak/GFC	3
5.	Juice Blender	Juice Blender of Well reputed Company Capacity-2L family size goblet 2 Mills-1 mill for dry spices+1 mills for coffee beans 2 Blender jars- 1 jar for Spicy cooking ingredients+1 jar for smoothies. 400W motor for everyday chopping & blending 2 Speed + Pulse function for blending flexibility Detachable stainless steel blade units for easy ,Cord storage	West Point/Dawlance/ Kenwood	2

		Rubber feet ,Safety interlock system Accessories		
6.	Electric Iron	Heavy Weight electric Iron.No01 Quality 1000 Watt Heavy Weight on-Stick Coated Sole Plate Big Fabric Guide thermostatic Setting Dial Thermostatic Pilot Lamp.	National /Panasonic/ Deouran	5
7.	Electric Instant Geyser	Electric Instant Geyser of well reputed company having 10 Liters capacity	NasGas/Canon/ Fuji or Equivalent	8
8.	Water Dispenser	Water Dispenser Three Tabs hot and Cold tank Type Glass door net weight 19kg gross weight 21kg dimension 310x320x1070mm voltage 220/50 cooling current 0.6 A heating current 2.2 A cooling temp 2L/hr=10 c heating temp 5l/gr refrigerator 40 grms volume 18 liters	PEL/ Dawlance/Haier/Orient or Equivalent	10
9.	Refrigerator	Dimensions:52.5CmX50.2CmX113.5 Cm Voltage :230 V Total Shelves:3 Type of Shelf :Wire Refrigerator Door Pockets:3 Freezer Position: Top Handle Material and Type: Plastic and Flush Type Energy Efficient	PEL/ Dawlance/Haier/Orient or Equivalent	3
10.	Electric Water Cooler With Purifier	Capacity: 65 Gallon – Imported DENFOSS thermostat – Imported SECOP compressor – Rust proof stainless steel body – SWG 18 gauge stainless steel sheet tank – Adjustable thermostat from 7 C – 12 C – CFC free gas – Energy saver best insulated water tank – Rust proof condenser – Copper pipe evaporator – Imported fan motor (non-capacitor) – Prime grade insulation – Stainless steel fully die made body with colored back	NASGAS/ FISCHER/ Welcome or Equivalent	9
11.	Washing Machine	Smart Washing Machine of reputed Company fully automatic Top loading Low Noise, Energy Efficient Washing Capacity (kg) : 8 to 12 kg	Samsung/PEL/ Dawlance/Haier or Equivalent	1
12.	Micro Wave Oven	28 to 30 Liters or above touch pad for operation with LED screen touch panel grilled Rated voltage 2200-240v Input 1200w Frequency 50hz,tumtable diameter 245mm Dimension 262x452x327mm	PEL/ Dawlance/Haier or Equivalent	3
13.	Electric Fan Heater	Electric Fan Heater of reputed Company Energy efficient best quality	NASGAS/SOGO/Wes t Point or Equivalent	10
14.	Gas Heater	2 Plates, Auto Spark	(As per Sample approved)	10
15.	DC Inverter	1.5 Ton Heat & Cool • Cooling Capacity 1.5 Ton or Higher	ACSON/GREE/ Dawlance or	6

		<ul style="list-style-type: none"> • Turbo cooling and heating AC or Higher • DC inverter or Higher • Smart Remote Control or Higher • Bigger Indoor (900mm) or Higher • Auto Clean System or Higher • Double layer condenser or Higher • Warranty 1 Year Local/Channel Warranty 	Equivalent	
16.	Electric Insect Killer	Wall hanging electric Insect Killer of reputed company	(As per Sample approved)	3
17.	LED TV 40"	<ul style="list-style-type: none"> Screen Size: 40" or Higher • Smart TV: Android 9.0 or Higher • Aspect Ratio: 16:9 or Higher • Resolutions: 3840*2160 or Higher • Refresh Rate: 60Hz or Higher • Response Time: 8ms or Higher • HDMI: 3 or Higher • USB: 2 or Higher 	Samsung/Sony/ TCL or Equivalent	5
18.	LED Flood Lights	50 Watt ,Energy efficient	DK/HAVELLS/ RECO or Equivalent	30
19.	LED Flood Lights	100 Watt ,Energy efficient	DK/HAVELLS/ RECO or Equivalent	40
20.	Paper Shredder Machine	<ul style="list-style-type: none"> 12 sheet cross cut shredder Shred size 4 x 55mm Security Level P3 25.4 Litre pull out waste bin Castors for mobility Destroys CDs Shreds credit cards 	As per approved by Plant and Machinery Committee	3
21.	Lamination Machine with PVC Card Cutter	<ul style="list-style-type: none"> 373×145×103mm Material ABS Shell Packaging Colored corrugated box, -, 6pcs/carton Size A4 Heat & Cold laminating Pre-heat time: 3~5 min, Laminating 80-200mic, Max 0.6mm film, Speed: 300mm/min Adjustable temperature Reverse function Work status indicator PVC Card Cutter Cutting size 86x54mm Cutting thickness 0.1-1mm 	As per approved by Plant and Machinery Committee	1
22.	PVC Card Color Printing Machine	<ul style="list-style-type: none"> Print Method: On-demand inkjet (Piezoelectric) Maximum Print Resolution:5,760 x 1,440 dpi (with Variable-Sized Droplet Technology) Minimum Ink Droplet Volume:1.5 pl Nozzle Configuration:90 nozzles, each color (Cyan, Magenta, Yellow, Black, Light Cyan, Light Magenta) Draft, A4 (Black / Color): Approx. 37 ppm / 38 ppm Photo Default: Approx. 27 sec per photo Max Photo Default: Approx. 12 sec per photo 	As per approved by Plant and Machinery Committee	1
23.	Queueing Management Machine/ System	<p>Hardware Requirements:</p> <ul style="list-style-type: none"> Wall Mounted Q Matic Machine body CPU with two display ports 	As per approved by Plant and Machinery Committee	1

		<p>One HDMI One VGA or other port according to Touch Screen Attached Minimum 4GB DDR3 RAM SSD Hard Disk Touch Screen LCD Thermal Receipt Printer Display Counter Wifi Connectivity Colour LED Display Panel (P5 or better) Software Requirements: Services Management User Management Access Control Activity Dashboard Activity Tracking Data Import Export Facility Real Time Data Real Time Reporting Workflow Management Wall Mounted Q Matic Machine body Intel CPU Minimum 4GB DDR3 RAM ○ SSD Hard Disk Touch Screen LCD Thermal Receipt Printer Display Counter Wifi Connectivity Colour LED Display Panel (P5 or better) With installation</p>		
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Lot #2				
Sr. #	Name of Item	Specifications	Brand	Qty.
1.	Water Bouzer	<p>Capacity:1250G Sheet:3mm Frame :8'' x 3'' channel type, reinforced Filing Points : 02 x filling points Tank Fixing on Frame: 1250 Gallons: Two point padding, Ladder: 01 No. (Two Point Padding) Road Sprinkler : 01 No Rear Side Shape: Oval/semi-elliptical: ensuring low center of gravity Tyres/Rims: 4 No. (9.00 x 20) Drain Valve: 02 No. (Via pump & bottom tank) Filling Device: Water set (Centrifugal Pump) 2'' x 2.5'' with ball Valves & necessary fitting with PTO Drive Delivery House:2'' x 100 ft., canvas Suction House: 3'' x 20 ft. for suction from any external source like pound, reinforced PVC Inside Paint: Antirust Water Gun: Water gun for distant spray (70 ft) for washing trees etc. Capable of rotating 360 horizontally & 90 vertically</p>	As per approved by Plant and Machinery Committee	1
2.	Post Hole Digger	<p>Compatible with Millat Tractor MF 260 Turbo Augers Size :18" Hole Depth : 90 Cm Weight:187 kg with 18" Auger</p>	As per approved by Plant and Machinery Committee	1
3.	Farm Trailer (Trolley)	<p>Capacity: 8Ton Vessel size: 11'x6.5'x2.5' Floor: Ms sheet SWG 10 Side Wall: SWG 12 Chassis frame Lower channel:10'x3' Upper channel: 6' x 3 Axle size Length. 56" Outer dia : 5.5 "</p>	As per approved by Plant and Machinery Committee	1

		Wall thickness : 3/8" Tyres Qty :2 Size:9.00-20		
4.	Grass Cutter (Petrol)	Engine: 2 / 4 stroke Displacement: 52cc Shaft diameter: 28mm Handle: 'U' handle/LOOP handle Belt: Single belt Blade: nylon cutter & 3T Fuel Type: Petrol Cutting diameter: 255mm(brush cutter) 415mm(nylon cutter) Complete with all accessories and tool kits With One Year Warranty Or Equivalent	As per approved by Plant and Machinery Committee	2
5.	Hedge Trimmer	Engine Type: 2 StrokeType Solo Blade Type: Dual-reciprocating bladesCutter Bar Length: 610mm + 10% Cutting Diameter: 26mm + 10% Tooth Pitch: 24.5mm Fuel / Oil Ratio: 40:1 Fuel Tank Capacity: 440mlWeight: 5-6 kg approx. Complete with all accessories and usermanual Warranty: One Yearor Equivalent	As per approvedby Plant and Machinery Committee	2
6.	Earth Auger Hole Digger	Earth Auger 52CC 2 Stroke with 8" & 12" Bit Petrol Engine Hole Digger Engine Type:- Single Cylinder, 2-stroke Cooling Type:- Air-cooled Fuel Used :- Petrol engine Displacement :- 52 CC Oil mixing :- 40ml (2T) Oil / liter of petrol Fuel Tank Capacity:- 1.25L Ignition :- C.D.I Fuel Consumption :- 750 ml/hr Weight:- 12-13 Kg (Approx.) Warranty: One Year Or Equivalent	As per approved by Plant and Machinery Committee	2
7.	Grass Cutter Lawn mowers Manual	Grass Cutter Lawn mowers - Manual Cutter blades hard (05) Hard Bottom blade (01) Ball bearings system Gear (04) Net Weight 13.5 KG Folding handle with Plastic GRASS BOX One Year Warranty Or Equivalent	(As per Sample approved)	2
8.	Garden Rehri (Trolley)/ Wheelbarrow	Trolley / Wheelbarrow with Front Type and Back support Iron, Grade 16, Dimensions (Bed/Tray): 10" x 21" x 37", Length (Handle): 19", Wheel Diameter (Rim): 9" Good Quality or equivalent	(As per Sample approved)	3

		Subject to approval of Sample		
9.	Dust Bins (outdoor)	Dust Bin (Out Door Garden Purpose) Color: Yellow / Green Materials Fiber Glass, Height: 36" Diameter: 24" Pipe Support: 2" round with Gauge 16 Complete with cover, swing type Use in gardens / Lawns / Green Belt Area, Good Quality or equivalent Subject to approval of sample	(As per Sample approved)	200
10.	Tool Kit	Tool Box Complete set Key Set, Goti Set, Screw Rench 10" + 12" + 15", Plas, Screw Flat, Screw 4 side, Measuring Tape, Hammer medium with Plastic Kit /Box Good Quality Subject to approval of sample	(As per Sample approved)	2 Set
11.	Walkies – Talkies Communication System	Walkies – Talkies Range 2km Radius 128 channels, Portable Two way Radio Dual band, Dual Watch Supporting Emergency Alarm Battery Life: More than 10 hours Water Proof / Anti dust feature Operated Temperature: -20°C to + 60°C Color Black, Complete Set with User Manual (vendor will be responsible for provision of initial training for its use / working and after sales technical support for 1 year) Along with 1 x additional battery Including head set, manual, charging set, charger, antenna - complete box Warranty: One Year Or Equivalent	(As per Sample approved)	8 Set
12.	Vehicle Checking Mirror	Vehicle Checking Mirror Mirror Size:12" Max Rods Length:42" to 51" Wheel Qty: Tripod ball bearing caster wheels Material: Aluminum Rod/ Acrylic Lens Lighting Source: LED Torch Good Quality Or Equivalent Subject to approval of sample	(As per Sample approved)	2
13.	Fire Protection System Fire Extinguishers	Fire Extinguishers 6 kg DCP DRY POWDER Capacity: 6kg TOut-diameter(mm) 160, Volume (L) 7.5, Cylinder Length(mm) 450, Cylinder Weight(kg) 2.44, Extinguisher Weight (kg) 8-9, Working Pressure(Bar)	(As per Sample approved)	100

		12-15, Test Pressure(Bar) 25-27, Material St12 Or equivalent subject to approval of sample Including supply, delivery and installation		
	14. Fire Protection System Fire Blankets	Fire Blankets Made from woven fiberglass fire resistant fabric Handy storage pack with quick release Easily wall mountable Or Equivalent Including supply, delivery and installation	(As per Sample approved)	30

Lot #3				
	1. SUPPLYING & FIXING OF BRAND NEW DIESEL POWERED 10 KVA GENERATOR Diesel Powered Generator 10 KVA (Prime Power Rating), (Preferably 04 Cylinder Engine) with Sound & Weather Proof Canopy.	Name Brand Engine with Rotary Fuel Injection Pump / Common Rail Fuel Injection. Brushless Alternator of name brand. (rating at 50 oC) Canopy made of Highly Corrosion Resistant Sheet with Enamel / Powder Coating (Minimum Thickness 2.5 mm Steel Sheet). Canopy roof height 3 feet from engine top. Insulated with Acoustic Foam Lining. Rain cover on doors. Extra Wide Doors of Canopy and key locks. High Capacity Base Mounted Fuel Tank (Suitable for 24 Hours of Continuous Operation at full load. Minimum thickness 5mm steel sheet with supports inside). Exterior Emergency Stop Push Button. Water Drain (hole) in canopy base. Exterior Lubricant Drain Port with lockable valve inside. Water Proof Exhaust Cover / Cap. Exterior Earth Pins. Brass Glands & G.I. Flexible Pipe for Cable. Radiator capable to operate up to ambient temperature of 50 °C. Canopy large enough so as to reduce noise up to 90 dB at 5 meters and to prevent overheating in summer at ambient temperature of 50 °C	(As per Sample approved)	1
	1(i) Foundation Pad	As per attached drawing. Size can be changed at site		1 Job
	1(ii) Cable	16 mm ² , 4 Core 99.9 % Copper	Pakistan / Newage / Fast Brand Cables, Armord Cable or Equivalent	15 Mtr
	1(iii) Bus Bar	Weatherproof Box Size 24" x 30".4 Copper Strips (20"x2"x1/4") each with 08 Copper Nuts & Bolts and Porcelain Cleats. Mounted on Pole along with appropriate Insulation / Protection		2 Nos
	1(iv) Changeover Switch	Rating - 100 Amperes. 4 Poles. Mountable on pole / wall along with appropriate insulation / protection / rain shades		1 Nos
	1(v) Auxiliaries	Tool Kit with good quality Metric size Tools (12 Side Socket Set – 52 Pcs.), Combination Spanner Set, Pliers, Nose Pliers, Cutter Pliers, Star Set, Phillips & Flat		1 Lot

		Head Screwdriver (10" & 6" each), Filter Clamp and Tool Box		
1(vi)	Spares	Oil Filters, Fuel Filters& :(If more than One, then six more for Each), Genuine Filters are required)		6 Nos
		Fuel Filters		
		Air Filters: If more than one, then six more for Each), Genuine Filters are required)		6 Nos
		Fuel Filters: If more than One, then six more for Each), Genuine Filters are required)		6 Nos
		Fuel Solenoid Relay		2 Nos
		Starter Motor Relay		2 Nos
		AVR. (Genuine)		1 Nos
1(vii)	Earthing	Bore size 4". Wire 70 mm ² Single Copper Conductor (More than 90% purity). 10 feet Copper Rod $\Phi=1"$ (More than 90% purity) 60 Feet Bore. (Minimum or up to water level if more than 60 feet) Earth Filling Chemical Bags, 5 for Each Bore. 5' G.I. Pipe $\frac{3}{4}"$ with Tee & Plug for Each Bore. Remaining Details as per attached drawing		2 Nos
1(viii)	Installation & Fixing	Including Rigging, Transportation and installation charges of generator on site		1 Job
Lot #4				
1.	CCTV Camera	8MP (4k) Networking Camera (IP Camera) 3840x2160@ 2fps, 120dB Wdr, 3D-DNR,0,30m IR Range PoE, Alram I/O, Audio I-O		30
2.	NVR	32-ch NVR, 32-ch IP Camera input, 256Mbs incoming bandwidth, 160Mbs outgoing bandwidth, 1HTMI/VGA output interface, 1-ch audio output, upto 8MP recording resolution, H.265+decoding format, with four SATA interfaces and 4TB capacity each HDD, 3usb interfaces, RS-232, RS-45, 16/4 Alram I/O, 19-inch rack mounted 1.5U chassis.		1
3.	Cable (Rolls)	Cat 6 Cable for installation of CCTV (IP) Cameras		3

Note: Partial Bidding is allowed.

Financial Proposal/Technical Proposal will be evaluated on the basis of One person One Bid in terms of Rule 36A (PPRA Rules 2014). No serial # or item name will be changed in the financial proposal. The bidder will quote per unit rate with GST and Total amount with GST as per given serial number/item name in the bidding documents. The bidder will follow the bidding documents in letter and spirit.

Annexure- A Technical Proposal Covering Letter

To

The Convener,
Purchase Committee,
University of Chakwal,
Chakwal.

Dear Sir,

We are hereby submitting our Proposal, which includes the Technical Proposal and the Financial Proposal sealed in two separate envelopes. We have attached the **Technical Bid Form, Check List, Detailed Specifications** and the required **supporting documents** along with our Technical Bid.

Yours sincerely,

Authorized Signature

(In full and initials)

Name and Designation of Signatory Name of Firm Address

Annexure- B Check List

The bidder must attach this list along with the Bid

1.1. Packing of the Bid

S#	Description	YES/NO
1	Whether the Bid is submitted in Two Envelopes	
2	Technical Proposal	<i>Envelope A</i>
3	Financial Proposal	<i>Envelope B</i>
4	Whether both Technical and Financial Proposals are put into another Outer Envelope.	

1.2. SUBMISSION AND ARRANGEMENT OF SUPPORTING DOCUMENTS

The Bidder must provide all the Supporting Documents, number all the pages of supporting documents, provide the page information and arrange the documents in the following order:

Envelope A: Enclosures of Technical Proposal		Attached YES/NO	Page#
1	Covering Letter		
2	Copy of Bid Security		
3	Copy of Income Tax Registration Certificate		
4	Copy of Sales Tax Registration Certificate		
5	Affidavit/Undertaking on the Stamp Paper		
6	Specifications of quoted items on the Letter Head of the bidder		
7	Two Supply Orders for supply of relevant items received in the past		
8	The specified catalogues / brochures of items quoted by the bidder		
Note: All the above documents and any other supporting document must be numbered and page number must be mentioned in the column specified for the purpose.			
Total Number of pages attached with the Technical Bid		_____ Pages	
8	Tender Document duly signed and stamped each page by the bidder must be attached at the end of the Technical Bid but numbering is not required for this document.		

Envelope B: Enclosures of Financial Proposal		Attached YES/No	Page #
1	Financial Proposal Form duly filled, signed and stamped by the bidder		
2	Price Schedule Form duly filled, signed and stamped by the bidder		
3	Bid Security in shape of Bank Draft, Pay Order or CDR.		

Annexure- C Bid Form

A) Profile of the Bidder:

S#	Particulars	BIDDER
1	Name of the Company	
2	Year of Incorporation	
3	Registered Office	
	Address	
	Office Telephone Number	
	Fax Number	
4	Contact Person	
	Name of Authorized	
	Representative Personal Telephone	
	Number Email Address	
5	Registration Detail	
	NTN Registration Number	
	GST Registration Number	

B) **Bid Security (Please do not mention amount of CDR)**

<u>S#</u>	Particulars	Please Furnish Details
1	Name of the Bank	
2	Instrument Number and Date	

Annexure- D AFFIDAVIT/BIDDER'S UNDERTAKING ON THE STAMP PAPER

Ref: **Tender No. 03/2023**

1. We have examined the Tender/Bid Document and we undertake to meet the requirements regarding supply of Items, warranty and services as required and are prescribed in the Tender Document.
2. It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with.
3. We have read the provisions of Tender/Bid Document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We agree to unconditionally accept all the terms and conditions set out in the Tender/Bid Document
5. We undertake, if our Bid is accepted, to supply the items within the delivery period mentioned in the Tender Document.
6. We understand that no document regarding evaluation criteria will be accepted after opening of the Technical Bids and we are bound to provide all the documentary proofs regarding evaluation criteria or any other supporting document at the time of opening of Technical Bids.
7. We agree that the Purchase Committee of University of Chakwal is not bound to accept the lowest or any of the bids received. We also agree that the Purchase Committee reserves the right in absolute sense to reject all the products/ services specified in the Bid Response without assigning any reason whatsoever under PPRA Rules 2014.
8. We also declare that our Company/Organization is not blacklisted by any of the Federal or Provincial Government in Pakistan.

[Name and Signatures of authorized Person along with stamp]

Annexure- E Financial Proposal Form
(to be attached with Financial Proposal)

To

The Convener,
Purchase Committee,
University of Chakwal,
Chakwal.

Dear Sir,

With Reference to your Tender No.3/2023 OF PLANT AND MACHINARY; Please find attached our Financial Proposal for the sum of Rs. (insert amount in words and figures) _. This amount is inclusive of all taxes.

We have attached the Bid Security of amount Rs. 284,000/- (Rupees Two lack eighty four thousand only) having CDR, Demand Draft, Pay Order No. along with our Financial Bid.

Yours sincerely,

Authorized Signature

Annexure- F Price Schedule*(Please attach this page along with Financial Bid or quote rates on the Letter Head of the Bidder)***Plant and Machinery****Lot #1**

Sr. #	Name of Item	Specifications	Brand	Qty.	Unit Price+ GST	Total Amount+ GST
1.	UPS 03 KW			09		
2.	UPS 05 KW			4		
3.	Batteries			32		
4.	Pedestal Fan			3		
5.	Juice Blender			2		
6.	Electric Iron			5		
7.	Electric Instant Geyser			8		
8.	Water Dispenser			10		
9.	Refrigerator			3		
10.	Electric Water Cooler With Purifier			9		
11.	Washing Machine			1		
12.	Micro Wave Oven			3		
13.	Electric Fan Heater			10		
14.	Gas Heater			10		
15.	DC Inverter			6		
16.	Electric Insect Killer			3		
17.	LED TV 40"			5		
18.	LED Flood Lights			30		
19.	LED Flood Lights			40		
20.	Paper Shedder Machine			3		
21.	Lamination Machine with PVC Card Cutter			1		
22.	PVC Card Color Printing Machine			1		
23.	Queueing Management Machine/ System			1		
Total Amount Including Tax						

Lot #2

Sr. #	Name of Item	Specifications	Brand	Qty.	Unit Price+ GST	Total Amount+ GST
1.	Water Bouzer			1		

2.	Post Hole Digger			1		
3.	Farm Trailer (Trolley)			1		
4.	Grass Cutter (Petrol)			2		
5.	Hedge Trimmer			2		
6.	Earth Auger Hole Digger			2		
7.	Grass Cutter Lawn mowers Manual			2		
8.	Garden Rehri (Trolley)/ Wheelbarrow			3		
9.	Dust Bins (outdoor)			200		
10.	Tool Kit			2 Set		
11.	Walkies – Talkies Communication System			8 Set		
12.	Vehicle Checking Mirror			2		
13.	Fire Protection System Fire Extinguishers			100		
14.	Fire Protection System Fire Blankets			30		

Total Amount Including Tax

Lot #3

1.	SUPPLYING & FIXING OF BRAND NEW DIESEL POWERED 10 KVA GENERATOR Diesel Powered Generator 10 KVA (Prime Power Rating), (Preferably 04 Cylinder Engine) with Sound & Weather Proof Canopy.			1		
1(i)	Foundation Pad			1 Job		
1(ii)	Cable			15 Mtr		
1(iii)	Bus Bar			2 Nos		
1(iv)	Changeover Switch			1 Nos		
1(v)	Auxiliaries			1 Lot		
1(vi)	Spares			6 Nos		

				6 Nos		
				6 Nos		
				2 Nos		
				2 Nos		
				1 Nos		
1(vii)	Earthing			2 Nos		
1(viii)	Installation & Fixing			1 Job		
Total Amount Including Tax						
Lot #4						
1.	CCTV Camera			30		
2.	NVR			1		
3.	Cable (Rolls)			3		
Total Amount Including Tax						

Annexure- G Contract Agreement Form

THIS AGREEMENT made the [day] day of [month] [year] between [University of Chakwal] (hereinafter called “the University”) of the one part and [name and address of Supplier] (hereinafter called “the Supplier”) of the other part:

WHEREAS the University invited Tenders for certain goods and related services, viz, [brief description of goods and related services] and has accepted a Tender by the Supplier (Supply of Plant and Machinery) for the supply of those goods and related services in the sum of Rs. [Contract Price in figures and in words] (hereinafter called “the Contract Price”).

NOW THEREFORE the parties hereby agree as follow:

- 1- The following documents attached shall be deemed to form and integral part of this Contract:
 - i- Tender/Bid Document
 - ii- Letter of Acceptance
 - iii- Performance Guarantee equal to 10% of Contract Price in shape of CDR, Demand Draft or Pay Order.
- 2- The Terms and Conditions of Supply Order/Contract given in the Tender/Bid Document will be applicable.
- 3- The mutual rights and obligations of the University and the Supplier will be preserved in the light of the Terms and Conditions mentioned in the Tender /Bid Document.

IN WITNESS where of the parties have caused this contract to be executed in accordance with the laws of Pakistan on the day, month and year written above.

For University of Chakwal

for the Supplier:

Signature

Print Name

Title