

**Tender No. 20/2024**

**THE UNIVERSITY OF CHAKWAL,  
CHAKWAL**



**TENDER DOCUMENT**

**For**

**PURCHASE OF BOOKS**

**Deputy Director (P&S)  
Directorate of Purchase and Store  
Ph. No.: 0543-552511  
Email: dd.procurement@uoc.edu.pk**

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# THE UNIVERSITY OF CHAKWAL

Directorate of Purchase and Store  
Main Campus, Talagang Road, Chakwal

## Tender Notice

Sealed tenders/ bids are invited from the registered firms / companies / corporations / bidders for following Tender on the basis of **Single Stage (Two Envelope Procedure)** in terms of Rule No. 38 2(a) of the Punjab Procurement Rules 2014 (PPRA Rules 2014).

Tender No.	Tender Name	Budgetary Amount PKR	Bid Security PKR	QTY	Closing Time and Date	Opening Time and Date
20/2024	Purchase of Books	11,214,400/-	560,720/-	Detail in Tender Document	13-01-2025 till 11:30 AM	13-01-2025 at 12:00 PM

- Tender Document will be immediately available after publishing of this Tender Notice under Rule No. 25(1).
- Tender/Bid Document can available on [www.uoc.edu.pk](http://www.uoc.edu.pk) or [www.eproc.punjab.gov.pk](http://www.eproc.punjab.gov.pk) or E-PADS (e-Pak Acquisition & Disposal System) <https://punjab.eprocure.gov.pk> free of cost.
- The Bid Security which is equal to 5% of Budgeted Cost, in the form of “CDR / Bank Draft / Pay Order” in favor of “Treasurer, University of Chakwal” shall be provided by the bidders before the closing time. A scanned copy of the Bid Security must be uploaded in PDF format without which the offer shall be rejected being non-responsive.
- Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection.
- Bids should be submitted thorough E-PADS (e-Pak Acquisition & Disposal System), and the same should be opened online as per mentioned schedule in the presence of Bidders or their representatives. Late bid shall not be accepted by the online system. Bidders shall also submit hard copy of the original bid security in the Directorate of Purchase and Store, University of Chakwal before opening the technical bids.
- The University reserves the right to modify/withdraw/cancel the bids/tender at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.
- For obtaining any further information or clarifications, please contact below:

**DEPUTY DIRECTOR (P&S)**  
**Tel: 0543-552511**  
**Email: [dd.procurement@uoc.edu.pk](mailto:dd.procurement@uoc.edu.pk)**

## **1. Invitation To the Bid**

- 1.1.** Bids/Tenders are invited for **PURCHASE OF BOOKS** from Sales Tax and Income Tax Registered firms.

## **2. Instructions to the Bidders**

- 2.1.** Procurement will be made under Punjab Procurement Rules 2014.
- 2.2.** It will be clearly understood that the Terms and Conditions mentioned in this document are intended to be strictly enforced.
- 2.3.** Bidders must ensure that they submit all the required documents indicated in the Tender / Bidding Documents at the time of opening of Technical Bids and no request for submission of missing documents will be entertained after opening of the Technical Bids.
- 2.4.** Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection. Bids received after due date and time, and bids without Bid Security in shape of Demand Draft, Pay Order, CDR or less than required amount or Bid Security in shape of Cheque or Cross Cheque shall be rejected.
- 2.5.** No supporting document will be accepted, at all, after opening of the Technical Bids.
- 2.6. Mode of Advertisement:**

As per Rule 12(2) of PPRA 2014 amended up to date, the tender has been published on [www.uoc.edu.pk](http://www.uoc.edu.pk) , on the website of PPRA Punjab [www.eproc.punjab.gov.pk](http://www.eproc.punjab.gov.pk) and E-PADS (e-Pak Acquisition & Disposal System) <https://punjab.eprocure.gov.pk>.
- 2.7. Type of Open Competitive Bidding**

As per Rule No. 38(2) a, single stage two envelope procedure shall be followed with details given below:

  - 2.7.1.** Proposals from interested bidders must be submitted through e-PADS in accordance with the prescribed policy/rule/ procedure set forth in the PPRA 2014 (as amended to date), ensuring compliance with all codal formalities and terms and conditions outlined in the bidding documents.
  - 2.7.2.** The Purchaser shall evaluate the technical proposals under **PPRA Rule # 32** and in a manner prescribed in this document, without reference to the price and reject any proposal which does not conform to the specified requirements as listed in said sections. During the technical evaluation no amendments in the technical proposal shall be permitted;
  - 2.7.3.** The financial proposals of technically qualified bidders shall be opened publicly online at a time, and venue announced and communicated to the bidders through e-PADS or by other way etc.
  - 2.7.4.** After the evaluation of the technical proposals the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted and qualified bids only through e-PADS. The financial proposal of bids found technically non-responsive shall be rejected or responded through e-PADS automatically to the respective bidders.

## 2.8. **Bid Data Sheet (Information for the Bidders)**

1	Procuring Agency	The University of Chakwal
2	Tender Number	20/2024
3	Name of Tender	<b>PURCHASE OF BOOKS</b>
4	Tender Document available place	Tender/Bid Document can available on <a href="http://www.uoc.edu.pk">www.uoc.edu.pk</a> or <a href="http://www.eproc.punjab.gov.pk">www.eproc.punjab.gov.pk</a> or E-PADS (e-Pak Acquisition & Disposal System) <a href="https://punjab.eprocure.gov.pk">https://punjab.eprocure.gov.pk</a> .
5	Bid Security	Amount mentioned in Clause No. 9 of the Tender Document in shape of CDR, Pay Order, Bank Draft etc., in favor of, Treasurer University of Chakwal, Chakwal”
6	Performance Guarantee	10% of Contract Value after acceptance of Intimation online through e-PADS etc.
7	Tender Addressed to	Directorate of Purchase & Store (P&S), University of Chakwal.
8	Contact Number	Ph. 0543-552511
9	Due date, time and place of submission of Tender Document	<b>13-01-2025 till 11:30 AM</b> Through E-PADS (e-Pak Acquisition & Disposal System) <a href="https://punjab.eprocure.gov.pk">https://punjab.eprocure.gov.pk</a> .
10	Date, time and place of Technical Bid Opening	<b>13-01-2025 at 12:00 PM</b> <b>at Directorate of Purchase &amp; Store (P&amp;S),</b> University of Chakwal (Main Campus), Main Talagang Road, Chakwal through E-PADS (e-Pak Acquisition & Disposal System) <a href="https://punjab.eprocure.gov.pk">https://punjab.eprocure.gov.pk</a> .
11	Date, time and place of the Financial Proposals	Shall be intimated subsequently to Technically Qualified firms through e-PADS or by other way etc.

## **Terms and Conditions of the Tender**

### **3. Definitions**

- 3.1. "Purchaser" means the procuring agency i.e. University of Chakwal.
- 3.2. "UOC" means University of Chakwal.
- 3.3. "Bidder/Tenderer" means the Firm/Company/Supplier/Distributor that may provide or provides the Goods and related services to any of the public sector organization under the contract and have registered for the relevant business thereof.
- 3.4. "Contract" means the agreement entered into between the Purchaser and the Contractor, in form of Supply Order or as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- 3.5. "Contractor/The Successful Bidder" means the person whose Tender has been accepted and awarded letter of Acceptance followed by the Supply Order or Contract by the Purchaser.
- 3.6. "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.
- 3.7. "Goods" means equipment, machinery, chemical, glassware, books, and/or other materials/items which the Contractor is required to supply to the Purchaser under the Contract.
- 3.8. "Services" means installation, configuration, deployment, commissioning, testing, training, support, after sale service, etc. of Goods and other such obligations which the Contractor is required to provide to the Purchaser under the Contract.
- 3.9. "PPRA" means Punjab Procurement Regulatory Authority.
- 3.10. "E-PADS" means e-Pak Acquisition & Disposal System.

### **4. Responsiveness of Bid and Tender Eligibility.**

- 4.1. Conforms to the clause of "Responsiveness of Bid" given in this tender document.
- 4.2. Eligible Bidder/ Tenderer is a Bidder/ Tenderer who:
  - i. Is Active Taxpayer?
  - ii. Has valid National Tax Number (NTN) and Registered for Sales Tax purposes?
  - iii. Whose quoted goods/items meet the given detailed specifications?

### **5. Examination of the Tender Document**

The bidder/Tenderer is expected to examine the Tender Document, including all terms and conditions.

### **6. Amendment of the Tender Document**

- 6.1. The Purchase Committee/Evaluation Committee of University of Chakwal at any stage prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).
- 6.2. The Purchaser shall notify the amendment(s) in writing to the prospective

Tenderers/Bidders.

- 6.3.** The Purchaser may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender, in which case all rights and obligations of the Purchaser and the Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

## **7. Bid Currency**

Bidder should quote price in **Pak Rupees only** and payments shall also be made in Pakistan Rupees only.

## **8. Validity Period of the Bid**

- 8.1.** Validity period of the bids shall be **180 days**.
- 8.2.** In exceptional circumstances, University of Chakwal may ask the Bidders for an extension of the period of validity. The request and the responses shall be made in writing. A bidder accepting the request will not be required nor permitted to modify its tender.

## **9. Bid Security**

- 9.1.** Bidder will submit Bid Security drawn in the name of **Treasurer University of Chakwal** detail given below:

Item Name	Budgetary Amount PKR	Amount of Bid Security PKR
<b>PURCHASE OF BOOKS</b>	11,214,400/-	560,720/-

- 9.2.** Cheque or Cross Cheque shall not be accepted at all.
- 9.3.** The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the decision for the award of the said tender.
- 9.4.** The Bid Security of Successful Bidder(s) may be converted as part of the Performance Guarantee for successful execution of the work.
- 9.5.** Subject to the award of contract, the Bid Security in form of CDR, Demand Draft, Pay Order shall be returned to successful bidder against submission of Performance Guarantee
- 9.6.** If the Bid Security is found less than the required amount then the bid will be rejected irrespective of the rates and the stage of the bid process.
- 9.7.** The Bid Security may be forfeited if a Bidder:
- Refuses to accept Letter of Acceptance of the Bid; or
  - Fails to furnish Performance Security.

## **10. Bid Preparation and Submission of e-bids**

- 10.1** An e-bid or proposal shall be submitted on the e-PADS in the manner or method as specified in the advertisement before, closing date for submission, such e-bid or proposal.
- 10.2** The bidder shall be allowed to alter or modify his e-bid or proposal before the closing date for submission of the e-bid or proposal.
- 10.3** The bidder shall complete and authenticate his e-bid or, proposal and submit It within time. In case e-bid or proposal including entries and record submitted on the e-PADS found corrupt, un-readable or contains virus the e-bid or proposal shall be rejected.
- 10.4** The bidder shall submit hard copy of the financial Instrument in addition to the



soft copy uploaded on the e-PADS as bid security in pdf format. The bid security shall only be released' upon the' hard copy.

**10.5** The Tender shall be filed in / accompanied by the prescribed Forms, Annexes, Schedules, Drawings, Documents, Brochures, Literature, etc. which shall be completely filled in, stamped and signed by the Tenderer or his Authorized Representative. In case of copies, photocopies may be attested.

**10.6** The Bids/Tenders should be submitted in two parts (1) **Technical Proposal** and (2) **Financial Proposal**. The Technical Proposal and Financial Proposal shall be submitted through e-PADS.

## **11. Technical Proposal**

The Technical Proposal will enable the Purchase/Technical Committee to evaluate whether the bidder is technically competent and capable of executing the order and the specifications offered by the bidder meet the ones given in the Tender/Bid Documents. Only those bids which qualify in the technical stage will be eligible for the Financial Proposal opening. The Financial Proposals of bidders who failed in the technical stage will not be opened through automated system of e-PADS.

**11.1.** The Technical Proposal form as given in the Bid/Tender Document shall be filled, signed and stamped in all pages. The Purchase/Evaluation Committee will not be responsible for the errors committed in the bids by the bidders.

**11.2.** The Technical Proposal should not strictly contain any Price/Cost indications as such otherwise the bids will be summarily rejected.

**11.3.** The Bidder should quote only one brand/model/make of each item.

**11.4.** **Detail and Order of Documents to be furnished with the Technical proposal (through e-PADS in pdf format):**

The documents attached with the Technical Bid must be signed and stamped by the Authorized Representative of the Bidder. The documents attached must be numbered and attached/annexed in the following order:

**11.4.1.** Covering letter (*Annexure-A*) duly signed and stamped by authorized representative.

**11.4.2.** Copy of Income Tax Registration Certificate (*Annexure-B*).

**11.4.3.** Copy of Sales Tax Registration Certificate (*Annexure-C*).

**11.4.4.** Copy of Professional Tax Challan (*Annexure-D*).

**11.4.5.** Detailed specification of items (*Annexure-E*).

**11.4.6.** Affidavit/Undertaking on Stamp Paper (*Annexure-F*).

## **12. Financial Proposal**

**12.1.** The Financial Proposal of the bidder shall also include the price break up of taxes/duties. All taxes/duties as applicable shall be responsibility of the bidders.

**12.2.** The cost quoted by the bidder shall be kept firm and unchanged for a period specified in the Bid/Tender Documents from the date of opening of the bids. The bidder shall keep the price firm/unchanged during the period of Contract including during the period of extension of time if any.

**12.3.** The quoted price will be inclusive of all taxes, duties, levies, insurance, freight (transportation charges), etc.

**12.4.** The Bid is liable for rejection if Financial Proposal contains conditional offer.

**12.5.** **Details to be furnished with Financial proposal (through e-PADS)**

**12.5.1.** Financial Proposal Covering Letter (**Annexure G**).

**12.5.2.** Financial Proposal Form duly filled, signed and stamped by the Bidder (**Annexure H**).

**12.5.3.** Bid Security CDR.

**12.6. Bids through e-PADS**

**12.6.1.** The Technical Proposal and Financial Proposal in each respect as per PRRA 2014 amended up to date shall be completed in step wise as per requirement of the e-PADS system and the procuring agency will not be responsible for the mistake of the bidders if any.

**12.7. Mode of Submission of Bids**

**12.7.1.** The Bid should be addressed to “Directorate of Purchase & Store (P&S), University of Chakwal”.

**12.7.2.** The Bids must be submitted through the mode of E-PADS (e-Pak Acquisition & Disposal System) <https://punjab.eprocure.gov.pk>

**13. Modification/Withdrawal of the Tender**

**13.1.** The bidder shall be allowed to alter or modify his e-bid or proposal before the closing date 'for submission of the e-bid or proposal. No Bid may be modified after the deadline for submission of Bids through e-PADS.

**13.2.** The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiration of the period of the Tender validity, shall result in forfeiture of the Bid Security.

**14. Bid Opening**

**14.1. Technical Proposal Opening**

The Technical Proposals will be opened by the Purchase/Evaluation Committee of University of Chakwal on the date and time as specified in the Tender Notice /Bid Data Sheet through online system of e-PADS. The bids will be opened in the presence of the bidders who choose to be present. A maximum of two representatives for each bidder would be allowed to attend the Bid Opening.

**14.2. Suppression of facts and misleading information**

**14.2.1.** During the bid evaluation, if any suppression or misrepresentation of information is brought to the notice of the Purchase Committee, the Committee shall have the right to reject the Bid and if it happens so after selection of the Bidder, the Purchase Committee may terminate the Contract or award of the Contract or further processing of the Bid as the case may be and that will be without any compensation to the Bidder and the Bid Security/Performance Guarantee, as the case may be, shall be forfeited.

**14.2.2.** It is the Bidder's responsibility to prove the Bidder's requisite qualification, experience and capacity to undertake the project to the entire satisfaction of the Purchase Committee failing which the Bid may be rejected.

## **15. Preliminary Examination**

- 15.1.** The Procuring Agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether the required documents have been furnished and properly signed, and whether the bids are generally in order.
- 15.2.** In the financial bids (at the time of opening the financial proposal) the arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidders/Suppliers do not accept the correction of the errors, its bid shall be rejected. If there is a discrepancy between words and figures, the amount in words shall prevail.

## **16. Determination of Responsiveness of the Bid**

- 16.1.** The Purchaser shall determine the substantial responsiveness of the Tender to the Tender Document, prior to the Tender evaluation, on the basis of the contents of the Tender itself without recourse to extrinsic evidence. A substantially responsive Bid is one which:
- 16.1.1.** meets eligibility criteria for the Bidder / the Goods / the Services;
  - 16.1.2.** meets all the mandatory requirements of the evaluation criteria;
  - 16.1.3.** meets the Technical Specifications for the Goods / the Services;
  - 16.1.4.** meets the delivery period / point for the Goods / the Services;
  - 16.1.5.** is accompanied by the required Bid Security;
  - 16.1.6.** is otherwise complete and generally in order;
  - 16.1.7.** Conforms to all terms and conditions of the Tender Document, without material deviation or reservation;
  - 16.1.8.** which offers one Brand/Model/Make for each item (which does not contain any option);
- 16.2.** A material deviation or reservation is one which affects the scope, quality or performance of the Goods or limits the Purchaser's rights or the Bidder's obligations under the Contract.
- 16.3.** The Tender determined as not substantially responsive shall not subsequently be made responsive by the Tenderer by correction or withdrawal of the material deviation or reservation. However, the Purchaser may waive off any minor non-conformity or inconsistency or informality or irregularity in the Tender.

## **17. Technical Evaluation Criteria**

Under PPRA Rules # 31, Technical Bids will be evaluated on the basis of following criteria and Financial Bids of only those bidders will be opened who have fulfilled the criteria:

<b>Qualification Criteria</b>	<b>Requirement</b>
Sales Tax Registration Certificate	<b>Mandatory</b>
Income Tax Registration Certificate	<b>Mandatory</b>
Professional Tax Certificate (2024-25)	<b>Mandatory</b>
Conformance to the required specification of items given in Schedule of Requirement	<b>Mandatory</b>
Affidavit /Bidder's Undertaking on judicial stamp paper that the firm/company is not involved in any fraudulent practices and is not currently black listed under section-17A of PPRA Act, 2009 read with Rule-21 of PPR-14 etc.	<b>Mandatory</b>

<b>Bid Evaluation Criteria</b>			
<b>S. No.</b>	<b>Item Name and Description</b>	<b>Marks</b>	<b>Maximum Marks</b>
<b>1</b>	<b>Past Performance of the Bidder</b>	--	<b>10</b>
1.1	1 - 3 year experience	2	--
1.2	4 - 8 year experience	4	--
1.3	9 - 15 year experience	6	--
1.4	Above 15	10	--
<b>2</b>	<b>Relevant Experience</b>	--	<b>10</b>
2.1	1 - 5 year experience	4	--
2.2	6 - 10 year experience	6	--
2.3	11 & above year experience	10	--
<b>3</b>	<b>Financial Position/ Status</b>	--	<b>10</b>
3.1	Last sales tax paid Form	4	--
3.2	Bank Certificate (satisfactory)	2	--
3.3	Statement Worth (Min 10 million)	4	--
<b>4</b>	<b>Technical Evaluation of quoted items</b>	--	<b>70</b>
4.1	Specifications as per Schedule Requirements	50	
4.2	Three relevant supply orders of delivered items	20	
<b>TOTAL</b>		<b>--</b>	<b>100</b>

Note: The bidder must provide Verifiable documentary proof against all the mandatory requirement along with the technical evaluation criteria and no document will be received or considered after opening of the Technical Proposal through e-PADS. The Qualifying marks are sixty five (65) in the technical. Conformance to the required specification of items given in Schedule of Requirement will be evaluated by the Evaluation Committee/Technical Committee/Co-opted members. The Evaluation Committee or Technical Evaluation Committee may ask for samples of any item/Book given in the technical proposal/documents for confirmation of specifications if needed. Books of original publishers/low price editions shall be accepted only. No pirated/copied/reprinted version books shall be accepted. Editions as mentioned in list/schedule requirements or Latest editions will be accepted only.

## **18. Financial Proposal Evaluation**

- 18.1.** Technically qualified/successful bidder(s)/Tenderer(s) shall be intimated through e-PADS or any other way etc. for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the Purchaser accordingly in the Directorate of Purchase and Store. The technically Eligible/Successful Bidder(s)/Tenderer(s) or their authorized representatives against shall be allowed to take part in the Financial Proposal(s) opening against their relevant Lot(s) or items.
- 18.2.** Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014 amended up to date. The Price evaluation will include all duties, taxes, freight, carriage and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal with documented proof.
- 18.3.** Financial proposal will be evaluated on the basis of One person One Bid in terms of Rule 36A (PPRA Rules 2014). No serial # or item name will be changed in the financial proposal. The bidder will quote per unit rate with GST and Total amount with GST as per given serial number/item name in the bidding documents. The bidder will follow the bidding documents in letter and spirit.

## **19. Rejection and Acceptance of the Tender/Bid**

- 19.1.** The Purchaser shall have the right, to increase / decrease the quantity of any or all item(s), under PPRA Rules 2014 without any change in unit prices or other terms and conditions, accept a Tender, reject any or all tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.
- 19.2. The Tender / bid shall be rejected if:**
  - 19.2.1.** It is substantially non-responsive; or
  - 19.2.2.** The bidder does not meet any of the mandatory criteria mentioned in Clause No. 15; or
  - 19.2.3.** It does not contain the documentary proof against any of the mandatory criteria mentioned in Clause No. 15; or
  - 19.2.4. The bid is incomplete, conditional, alternative, late; or**
  - 19.2.5.** the bidder does not attach Bid Security in Shape of Demand Draft, Pay Order, CDR; or
  - 19.2.6.** the bid security is not attached or it is less than the required amount; or
  - 19.2.7.** the Bidder submits more than one Bids against one Tender; or
  - 19.2.8.** the Bidder tries to influence the Purchase Committee / Contract award; or
  - 19.2.9.** the Bidder engages in corrupt or fraudulent practices in competing for the Contract award; or
  - 19.2.10.** there is any discrepancy between bidding documents and bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the

submitted bid; or

**19.2.11.** the Bidder submits any financial conditions as part of its bid which are not in conformity with tender document. No conditional offer will be accepted. Conditional offer can be rejected at any stage of the tender/process etc.

**19.2.12.** If the bidder not obey the process of e-PADS as per PPRA.

## **20. Contacting the Procuring Agency**

**20.1.** No Bidder shall contact the Purchase Committee or Evaluation Committee of UOC on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.

**20.2.** Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or Contract Award will disqualify the bidder and rejection of the bid. Canvassing by any Bidder at any stage of the Tender evaluation is strictly prohibited.

## **21. Announcement of Evaluation Reports**

**21.1.** The Procuring Agency shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of Contract. The report shall be made available on PPRA website and E-PADS (e-Pak Acquisition & Disposal System) and all the bidders shall be informed of this.

## **22. Award of Contract**

**22.1.** The Tender will be awarded to the Lowest Evaluated Bidder in item wise who have been declared Technically Qualified after completion of codal and legal formalities as per rule/law etc.

## **23. Letter Of Acceptance (LOA)**

**23.1.** After acceptance of the Bids by the EC, Letter of Acceptance (LOA)/Letter of intent will be issued only to the Successful Bidder(s) through E-PADS (e-Pak Acquisition & Disposal System).

## **24. Payment of Performance Guarantee (PG)**

**24.1.** The Successful Bidder(s) will be required to submit the Performance Guarantee equivalent to 10% of the value of the contract price. The PG should be paid by way of Cash Deposit Receipt (CDR) or Pay Order or Demand Draft. The PG should also be paid by way of Bank Guarantee (original issued by the authorized bank) with at least eighteen month validity period in terms of PPRA Rules in favor of “**Treasurer University of Chakwal**” as unconditional Guarantee.

**24.2.** The Performance Guarantee will be forfeited if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Bid Documents or if the Bidder(s)

fails to sign the contract or complete the contractual obligations.

## **25. Refund of Bid Security (BS)**

The Bid Security (BS) of the Successful Bidder may be adjusted towards Performance Guarantee payable by the firm. If the successful Bidder(s) submits Performance Guarantee for the stipulated value in full by way of Cash Deposit Receipt (CDR), Bank Draft or Bank Guarantee or Pay Order the BS will be refunded. The BS of the unsuccessful Bidder will be refunded on the written request of the Bidder. The Bid Security of the successful bidder shall be released upon his request provided the bidder submits the Performance Guarantee in the shape of Cash Deposit Receipt (CDR), or Bank Guarantee, Bank Draft or Pay Order.

## **26. Issuance of Supply Order or Signing the Contract**

- 26.1. The procuring agency shall issue Supply Order or sign a Contract with the Successful bidder who has submitted the Performance Guarantee.
- 26.2. The Successful Bidder will provide the **stamp paper of 0.25% of total order value** for issuance of Supply Order or Signing the Contract as per **THE STAMP ACT, 1899**.
- 26.3. The procuring agency may increase or decrease quantity in supply order subject to provision of budget in the relevant head in terms of PPRA Rules.

## **27. Redressal of grievances by the procuring agency**

- 27.1. Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of the bid evaluation report in terms of rule 67 of PPRA 2014 amended up to date.
- 27.2. The committee shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint.
- 27.3. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- 27.4. Any bidder not satisfied with the decision of the committee of the procuring agency may lodge an appeal in the relevant court of jurisdiction.

## **General Conditions of Contract / Supply Order**

## **28. Delivery of Items**

- 28.1. The Supplier will be responsible for **delivery of Items** for **PURCHASE OF BOOKS**, as per quoted specifications.
- 28.2. Delivery Period will be **Thirty (30) days** counted *after issuance of purchase order*. Penalty on late delivery will be charged on daily basis as per penalty clause.
- 28.3. After the delivery of items, the Bidder must have the items inspected by the Inspection/Physical Verification Committee/Librarian at the University of Chakwal (UoC), Main Campus, Talagang Road, Chakwal. If the Committee/Librarian identifies any variance from the quoted specifications, the Bidder shall be obligated to amend or replace the items accordingly.
- 28.4. The supplier will bear all costs associated with the preparation, delivery, amendment, replacing and installation/commissioning of the Items and the Purchaser will in no case

be responsible or liable for those costs. The supplier will make such arrangements to ensure safe delivery of goods as per quoted specifications. Any damage sustained during transportation / delivery will be rectified by the supplier at his cost.

- 28.5. The procuring agency may increase or decrease quantity in supply order subject to provision of budget in the relevant head.

## **29. Liquidated Damages**

- 29.1. When the supplier fails to deliver or install the goods or both within the time period specified in the contract, the Purchase Committee may, without prejudice to any other remedy it may have under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.025% of the price of the delayed goods per day of delay, maximum up to 5% of the price of total value of the contract.
- 29.2. The Successful Bidder will be responsible to provide the delivery, Delivery Challan and Bill within the delivery period in order to avoid Late Delivery Charges.

## **30. Inspection and Tests**

- 30.1. The Inspection/physical verification Committee of UOC shall inspect and test the Goods supplied, the Services provided, under the Contract/Supply Order, to verify their conformity to the Technical Specifications; quoted in the tender.
- 30.2. Inspection/physical will be done at University of Chakwal.
- 30.3. Inspection or physical Committee may verify the authenticity of items.
- 30.4. After the inspection or test if the Inspection Committee is of the opinion that items do not conform to the specification and the criteria mentioned above, the Inspection Committee may reject them, and the supplier shall either replace the rejected goods or replace or make all alterations necessary to meet the requirements of the quoted specifications free of cost to University of Chakwal.

## **31. Release of Performance Guarantee (PG)**

The Performance Guarantee will be refunded/released to the Successful Bidder(s) after one year completion of date of delivery challan and University will be hold the PG for one year or till the completion of warranty/guarantee etc.

## **32. Contract Amendment**

- 32.1. The Purchaser may, at any time, by written notice served on the Contractor, alter, amend, omit, increase, decrease or otherwise change the nature, quality, quantity and scope, of all / any of the Goods / the Services / the Works, in whole or in part.
- 32.2. No variation in or modification in the Contract shall be made, except by written amendment signed by both the Purchaser and the Contractor.

## **33. Termination for Default**

The Purchase Committee of UOC may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the tenderer, terminate this Contract in whole or in part if:

- 33.1. the bidder fails to provide services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency.



- 33.2. the successful bidder fails to deliver goods and services as per its technical specifications offered in the bid
- 33.3. the successful bidder fails to perform any other obligation(s) under the Contract.
- 33.4. the bidder, in the judgment of the Purchase Committee has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

### **34. Blacklisting**

The University may, for a specified period, debar a bidder or contractor from participating in any public procurement process of the procuring agency, if the bidder or contractor has: (a) acted in a manner detrimental to the public interest or good practices; (b) consistently failed to perform his obligation under the contract; (c) not performed the contract up to the mark; or (d) indulged in any corrupt practice etc. with due process of law under section 17A of PPRA Act, 2009 read with Rule 21 of PPRA 2014 amended up to date.

### **35. Force Majeure**

Majeure means an act of nature or a situation or an event beyond the control of the Supplier and not involving the Supplier's fault or negligence directly or indirectly purporting to mis-planning, mismanagement and /or lack of ore sight to handle the situation. Such events may include but are not restricted to acts of the Procuring Agency in its sovereign capacity, wars or evolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions, bans and freight embargoes. If a Force Majeure situation arises, the Suppliers shall promptly notify the Procuring Agency in writing with sufficient and valid evidence of such condition and the Evaluation Committee of UOC, shall examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and shall submit its recommendations to the competent authority. However, unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue toper form its obligations under the Contract as far as is reasonably practical and shall seek reasonable alternative means for performance not prevented by the Force Majeure event.

### **36. Termination for Insolvency**

The Procuring Agency may at any time terminate the Contract by giving written notice of 30 days' time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties.

### **37. Forfeiture of Performance Security**

- 37.1. If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract / Letter of Acceptance, the Purchaser may, without prejudice to any other right of action / remedy it may have, forfeit Performance Security of the Contractor.
- 37.2. Failure to supply required items/services within the specified time period will invoke penalty as recommended by the evaluation committee as per prescribed terms.

### **38. Payment**

**38.1.** 100% payment will be made after withholding applicable taxes by UOC to the Successful Bidder after delivery and installation of goods and on receipt of the following documents:

- i. Triplicate Original Delivery Challan.
- ii. Triplicate Original Bill/Invoice.
- iii. Triplicate General Sales Tax Invoice
- iv. Inspection/Satisfactory/Completion report (If applicable).
- v. Warranty/Guarantee cards (if any).

### **39. Warranty**

**39.1.** Warranty of Equipment, Apparatus and instrument/item shall be one year or more as manufacturer provided.

**39.2.** The Supplier shall confirm that the goods supplied under this contract are new and unused. The Supplier shall further warrant that all goods supplied under this contract shall have no defect arising from design materials or workmanship or from any act or omission of the supplier that may arise under the normal use of the supplied goods in the conditions prevailing in the University.

**39.3.** The Purchase Committee shall notify the supplier in writing of any claim arising under the warranty. Upon receipt of such notice, the supplier shall repair or replace the defective goods or parts within **15 days**, inclusive of, where applicable, the cost of inland delivery of the repaired or replaced goods or parts from the port of entry to the final destination and their installation.

#### 40. Specifications and schedule of requirements

(a)

### Purchase of Books

Books of Law Department				
Sr #	Name of Book	Writer	Edition	Quantity
1	The Manual Of Muslim Family Laws	Malik Saleem Iqbal	2022	5
2	Law Of Damages And Compensation		2022	5
3	Manual Of Legal Practitioners Bar Councils Act With Rules	Mian Saadat Ali Nadeem	2022	2
4	Annual Bail Reference	Ch.m.irshad	2023	2
5	Law Of Writs		2023	5
6	Rejection Of Complaint (7/11)	M. Ramzan Qadri	2022	5
7	Wajib-ul-arz In Urdu	Umar Zarin Khattak	2022	5
8	Law Of Writs	Malik Saleem Iqbal	2022	5
9	Manual Of Election Laws In Pakistan	M Irfan Ulhaqch	2023	5
10	Anticipatory Bail	M Idrees Qureshi	2022	5
11	Drugs Laws Manual	Syed Saleem Akhter Shah	2023/2024	5
12	Black Law Dictionary	Bryan A.garner	2019	2
13	Pardah Nasheen Lady In Urdu	M. Khurram	2021	5
14	Islamic Qanoon Wirasat In Urdu	Toqeer Ahmad	2022	50
15	Confession	M.khurram	2021	2
16	Islamic Inheritance	Syed Saleem Akhter Shah	2023	10
17	Sharia Complaint ( A User Guide To Hacking Islamic Law)	Rumee Ahmad	2013	5
18	Supreme Court On Bail	M. Zaheer Abbas	2020	2
19	Benami Property Laws	Syed Saleem Akhter Shah	2023	5
20	Hints Of Advocacy	Richard Harris	2022	2
21	Making Of Lawyer	Ch. Nazeer	New EDI	5
22	Criminal Trial & Investigation	Zeeshan Hussain Adil	2023	2
23	The Manual Of Public Procurement Laws		2022	5
24	Art Of Writing Judgments	Sanaullah Khan	New EDI	2
25	Advanced Civil Practice And Trial In Urdu	Ch.m. Zafar	2021	10
26	Manual Of Civil Courts Laws	Irfan Akhtar	2021	5
27	The Protection Of Women	Ch. Muhammad Akram Zahid	2000	5
28	A Comprehensive & Exhaustive Commentary On Constitution Of Islamic Republic Of Pakistan	Syeda Maqsooma Zahra	2022	5
29	Muhammadian Law	D.f. Mulla's	2022	50
30	Manual Of Anti-corruption Laws	M.a Zafar	2021	5
31	A Handbook For Drawing & Disbursing Officers (d.d.os.)	S.a Abid	2018	5
32	Manual Of Rights Of Access To Informations Law	Ch. H. Arshad	2021	10
33	Mozhana Zamanat In Urdu	Sardar Allahanawazkhosa	2021	5
34	Pakistan A Study Of Its Constitutional History	Justice Masud Ahmed	2008	5
35	Muslim Jurisprudence And The Quranic Law Of Crimes	Mir Wali Ullah	2023	20

36	Studies In Islamic Law Religion And Society	H S Bhatia	2017	10
37	Criminal Law	Jonathan Herr	2021	50
38	Civil Advocacy	Charles Foster	2021	20
39	The Winning Orals Argument	Bryan A. Garner		5
40	Making Your Case	Bryan A. Ganer		5
41	Manual Of Instrutions And Forms 2 -vol Set	Justice M Naseem Ch	2023	5
42	National Accountability Ordinance,1999	Qausain Faisal Mufti	2023	5
43	Manual Of Electricity Petroleum Sui Gas Mineral And Water Supply Laws In Pakistan	Syed Jamilrazailyas Khan	2023	10
44	Code Of Civil Procedure 1908 With Comments	Mushtaq Ahmed Mohal	2023	5
45	Administration Of Justice	Isaac Ali Qazi	2019	5
46	Shamilat-e-deh	M. Khurram	2020	5
47	Manual Of Intellectual Property Laws	Khurram Shahzad Chughtai	2023	5
48	Criminology And Penology	Zuhaib Imran	2021-22	5
49	Manual Of Cooperative Societies Laws In Pakistan		2023	5
50	The Constitution Of Pakistan 1973		2023	50
51	The Code Of Criminal Procedure,1898		2024	50
52	The Code Of Civil Procedure, 1908		2023	50
53	Manual Of Land Revenue Laws	M. Irfan-ul-haq Ch.	2022	5
54	Judicial Review	Justice Ps. Narayana	2018-19	5
55	Crime Scene Investigation	Michael S. Maloney, Mfs	2023	5
56	Law Of Firarms Explosive	Justice Mazhar Iqbal Sindu	2023	5
57	Civil Drafting And Pleading	Shakeel Ahmad Ansari	2022	2
58	Media Mass Communications Laws In Pakistan	Justice Jawad Hassan	2023	5
59	The Customs Act 1969	Mumtazhussain Bhatta	2023	10
60	Compendium Of Civil Laws	Ch M Ikramzahid	2023	5
61	Our System Of Civil Justice	Ad Khalid	2023	5
62	Judicial Immunity Of Superior Courts Judges In Constitutional Framework Of The Islamic Republic Of Pakistan.	Usman Quddus	2022	10
63	Manual Of Agricultural Produce Market Committee Laws	Sa Abid	2023	5
64	Income Tax Ordinance 2001		2023	50
65	Criminal Procedure Code (2.volumes)	Ch.zulfiqar Ali	2019	5
66	The Minor Acts	Majid Bashir	2023	5
67	Companies Act ,2017		2024	50
68	The Encyclopedia Of Contempt Of Court Laws	Mushtaq Ahmed Mohal	2023	2
69	Supreme Court On Bail Matters	Abdul Latif Khan Memon	2020	2
70	Laws Of Dishonour Of Cheque		2022	2
71	Criminal Drafting & Pleadings	M.khurram	2019	5
72	Manual Of Nadra Laws In Pakistan	Jawed Ali	2023	10
73	Understanding Cybersecurity Law And Digital Privacy	Melissa Lukings	2021	5
74	Zindagi In Urdu	Syed Saleem Akther Shah		10

75	Manual Of Ombudsman Laws		2021	5
76	Woman Harassment And Protection At Workplace With Rape Laws	Arshad Ali Rajput	2023	10
77	Introduction To Llm	Dilber Ahmed Khan	2021	10
78	Legal Writing In Plain English	Bryan.a.garner	2022	5
79	The American Constitution	Anwar Ghuman	2021	50
80	Qanoon Shadat 1984		2024	50
81	The Interpretation Of Statutes	Barrister M Farani	2021	5
82	The Law Of Superdari Disposal Of Property	Malik Khushhal Awan	2021	5
83	Guardians And Wards Act 1890	Malik Khushhal Awan	2021	5
84	Lat Law Admission Test	Wa Nageebi	2023	5
85	Pakistan Penal Code 1860 In Urdu	Jawed Ali	2023	5
86	Making Your Case	Antonin Scalia		10
87	Medical Jurisprudence	Parikh's	2014	5
88	Bail Referencer	Shabeer Khan	2021	5
89	Lis Pendendce	W.a Nadeem	2022	10
90	Medical Jurisprudence	Modi	2022	5
91	Oral Arguments	Antonin Scalia		5
92	Manual Of Control Of Narcotic Substances Laws	Noor Alam Khan	2023	5
93	First Information Report Made Easy	M Khurram	2023	5
94	Manual Of Right Of Access To Information Laws	Ch. Arshad Mehmood	2021	2
95	Additional And Documentary Evidence	M Khurram	2023	2
96	Digest On Constition Of Pakistan	Isaacs Qazi	2015	2
97	The Manual Of Consolidation Of Holdings Laws	Ch. Noor Elahi	2020	2
98	Islamic Qanoon Waseyat	M. Idress Qureshi	2022	10
99	The Manual Of Federal Investigation Agency Laws	M Irfan Ulhaqch	2023	10
100	9b & 9c	Wa, Nagebi	2022	5
101	Customary Inheritance	Umar Zarin Khattak	2021	5
102	Manual Christian Family Laws	Raja Nadeem Haider	2023	5
103	Criminal And Civil Investigation Hand Book	Grau	2022	5
104	Islamic Laws Of The Will	Grand Ayatullah Al Sayyid Ali	2018	50
105	Ex Parte Decree And Order		2023	5
106	Company Law And Corporate Practice In Pakistan	Kashmiri	2022	5
107	Pakistan Army Laws		2023	5
108	Law Of Injunctions	Raja Nadeem Haider	2021	5
109	Forensic Science At A Glance	M. Sarwar	2021	10
110	Douie's Settlement Manual	Sir James.m.douie	2020	5
111	Handbook Of Criminal Investigation In Pakistan		2020	5
112	Manual Of Land Acqtusion		2021	10
113	The Art Of Drawing Decree Sheet	Kalim Arshad Khan	2021	5
114	Manual Of Motor Vehicles Laws	M. Wasifsaya	2021	5
115	The Islamabad Laws	Mubeenud Din Qazi	2023	5
116	Land Record Manual		2023	5
117	Manual Of Evacuee Trust Property Laws In Pakistan	M Irfan Ulhaq Ch	2023	2

118	The Mental Health Laws	M Irfan Ulhaq Ch	2023	5
119	Criminal Trial And Investigation In Urdu	Zeeshan Huissan Adil	2022	5
120	Constitution Development In Pakistan	G.w Chaudhry	2021	50
121	Insurance Ordinance		2022	5
122	The Sale Of Goods Act 1930	Pollock	2023	10
123	Prosecution Law	Sardarm.asif	2021	2
124	Compendium Of Enviromental Laws In Pakistan	Mia Ali Fizan	2021	5
125	Sales And Agreements To Sell		2022	5
126	Humans Rights	Munawar Jansher Qadri	2019	50
127	The Interpretation Of statutes	M.farni	2020	5
128	The Civil Major Act	Justice Naseemch	2023	5
129	The Criminal Major Act	Justice Gul M Khan	2023	5
130	Manual Of Police Laws In Pakistan	Nafees	2024	5
131	Manual Of Labour Laws In Pakistan		2023	5
132	Manual Of Anti-corruption Laws In Pakistan	Syed Saleem Akhtar Shah	2022	5
133	The Art Of Lawyer	Dr B Malik	2023	5
134	Law Justice And Democracy	Loed Mccluskey	1986	2
135	Encyclopedia Of Civil Laws	Mian Saadat Ali Nadeem	2023	5
136	Disputed Path	Umar Zari Khattak	2022	5
137	Introduction Of World Legal Systems	Hafiz Burhan Ud Din Wazir	2023	20
138	Political Science An Introduction	Dranilwaqas Khan	2023	50
139	Manual Of Mines And Minerals Laws	Isaac Ali Qazi	2023	5
140	Encyclopedia Of Revenue Laws		2023	5
141	Rahanmaypatwar Guide In Urdu	Malik Shahbaz Khan	2023	5
142	Supreme Court Referencer(2volumes)	Justice Zahid Hussain	2022	10
143	Manual Of Civil Service Laws In Pakistan	Ehsan Ulhaq Ch	2023	5
144	Manual Of Contempt Of Court Laws	M Irfan Ulhaq Ch	2022	5
145	Manual Of Industrial Relations Laws	M Irfan Ulhaq Ch	2023	5
146	Transfer Of Property Act,1882	Bare Act	2023	50
147	Introduction To Law	Imran Ahsan Khan Niazi	2022	10
148	Access To Justice In Pakistan : A Handbook Of Civil & Criminal Procedure With Constitutional Setting	Fazal Karim		2
149	Law Of Torts And Easements	Imran Ahsan Khan Niazi	2022	10
150	Islamic Jurisprudence	Imran Ahsan Khan Niazi	2022	10
151	Salmond On Jurisprudence	Zaheer Cheema		50
152	The Text Of The Constitution Of Islamic Republic Of Pakistan		2024	50
153	Text Of Guardian And Wards Act,1890		2023	50
154	Pakistan Penal Code,1890	Bare Act	2024	50
155	Land Acquisition Act,1890	Bare Act	2023	50
156	The Registration Act,1908	Bare Act	2018	50
157	The Partnership Act, 1932.	Bare Act	2023	50
158	Limited Liability Partnership Act,2017		2023	50
159	Text Of Hudood Ordinance, 1979 As Amended.		2023	5
160	Punjab Pre-emption Act 1991	Bare Act	2018	50
161	The Punjab Tenancy Act, 1887.	Bare Act	2018	50
162	Colonization Of Government Lands Act,1912	Bare Act	2023	50

163	Specific Relief Act,1877	Bare Act	2023	50
164	The Art of Pleading and Conveyance (English and Urdu)	Chaudhry Sabir Naseem	2023	50
165	The Civil Court Ordinance,1962	Bare Act	2023	50
166	Punjab Rented Premises Act 2009	Bare Act	2023	50
167	The Limitation Act,1908	Bare Act	2018	20
168	The Court fees(1870) Act	Bare Act	2023	50
169	Suit Valuation Act 1887	Bare Act	2023	50
170	The Arbitration Act,1940	Bare Act	2023	50
171	Legal Research and Writing in Pakistan	Imran Ahsan Khan Niazi	2021	10
172	Legal Maxims with Pronunciation	Abdul Basit	2021	50
173	The Easement Act 1882	Bare Act	2023	50
174	Pakistan Supreme Court Cases (P.S.C) Civil and Criminal (2022)		2022	5
175	Pakistan Supreme Court Cases (P.S.C) Civil and Criminal (2023)		2023	5
176	PLD (2022 )		2022	5
177	PLD (2023)		2023	5
178	PLR (2022-2023)		2022	5
179	P.C.R.L.J (2022)		2022	5
180	P.C.R.L.J (2023)		2023	5
181	P.L.J (2022 )		2022	5
182	P.L.J (2023)		2023	5

#### Department of Petroleum & Gas

Sr #	Name of Book	Writer	Edition	Quantity
183	ESSENTIALS OF PHYSICAL GEOLOGY	Anatole Dolgoff	1998	1
184	PETROLEUM GEOCHEMISTRY AND GEOLOGY	John M. Hunt	1995	1
185	PROPERTIES OF PETROLEUM FLUIDS, 3RD EDITION	William D. McCain	2017	2
186	APPLIED DRILLING ENGINEERING:	Adam T. Bourgoyne	2014	2
187	CASING DESIGN THEORY AND PRACTICE	S.S. Rahman	1995	3
188	SURFACE PRODUCTION OPERATIONS: DESIGN OF GAS-HANDLING SYSTEMS AND FACILITIES VOLUME 2	Stewart	2014	1
189	ADVANCED WELL CONTROL	David Watson	2003	1
190	PETROLEUM WELL CONSTRUCTION	Michael J. Economides	1998	2
191	HORIZONTAL WELL TECHNOLOGY	Sada Joshi	1991	2
192	FORMULAS AND CALCULATIONS FOR DRILLING, PRODUCTION, AND WORKOVER	Norton J. Lapeyrouse	2023	1
193	SURFACE OPERATIONS IN PETROLEUM PRODUCTION, II	G. V. Chilingarian	2012	1
194	CHEMICAL PROCESS CONTROL: AN INTRODUCTION TO THEORY AND PRACTICE	Stephanopoulos	2015	1
195	PROCESS SYSTEMS ANALYSIS AND CONTROL 2/ED	Coughanowr	1991	1
196	WELL TESTING	John Lee	1982	3
197	PRESSURE TRANSIENT TESTING	John Lee	2003	2

198	ADVANCES IN WELL TEST ANALYSIS	Robert C Earlougher	2020	2
199	ADVANCED RESERVOIR MANAGEMENT AND ENGINEERING	Tarek Ahmed	2011	2
200	FUNDAMENTALS OF ENHANCED OIL RECOVERY	Larry Lake; Russell T. Johns	2014	1
201	ADVANCED N+C3:C34ATURAL GAS ENGINEERING	PRAJAPATHI	2017	5
202	ADVANCES IN PETROLEUM ENGINEERING AND PETROLEUM GEOCHEMISTRY	BANERJEE, SANTANU	2019	2
203	ADVANCES IN PETROLEUM TECHNOLOGY	SUBRATA BORGOHAIN GOGOI	2021	1
204	ANALYTICAL METHODS IN PETROLEUM UPSTREAM APPLICATIONS	CESAR OVALLES,	2020	1
205	CATALYSIS IN PETROLEUM & PETROCHEMICAL INDUSTRIES	BHARRACHARYYA	2008	2
206	CHEMICAL NANOFLUIDS IN ENHANCED OIL RECOVERY FUNDAMENTALS AND APPLICATIONS	RAHUL SAHA, PANKAJ TIWARI	2022	1
207	CORROSION PROTECTION FOR THE OIL AND GAS INDUSTRY PIPELINES, SUBSEA EQUIPMENT, AND STRUCTURES	MAVIS SIKA OKYERE	2020	2
208	DICTIONARY OF PETROLUM SCIENCE	O'BRIEN	2017	5
209	ESSENTIALS OF IGNEOUS AND METAMORPHIC PETROLOGY 2/ED	FROST	2019	2
210	FOSSIL FUEL HYDROGEN : TECHNICAL, ECONOMIC AND ENVIRONMENTAL POTENTIAL	NUTTALL, WILLIAM JAMES	2020	2
211	GAS DYNAMICS, 5/ED	RATHAKRISHNAN	2014	5
212	HANDBOOK OF OIL AND GAS PIPING A PRACTICAL AND COMPREHENSIVE GUIDE	MURALI SAMBASIVAN	2020	1
213	HANDBOOK OF PETROLEUM PRODUCT ANALYSIS 2/ED	SPEIGHT	2015	1
214	MECHANICS OF OIL AND GAS FLOW IN POROUS MEDIA	LI, DANG, CHEN, JUNBIN	2021	2
215	MODERN PETROLEUM REFINING PROCESSES 6/ED	RAO	2018	1
216	OFFSHORE PETROLEUM DRILLING AND PRODUCTION	SUKUMAR LAIK	2020	3
217	OIL AND GAS PROCESSING EQUIPMENT RISK ASSESSMENT WITH BAYESIAN NETWORKS	G. UNNIKRISHNAN	2023	2
218	PETROCHEMICAL PRODUCTION PROCESS	SINGH	2015	1
219	PETROCHEMICALS	SRIVASTAVA	2015	1
220	PETROLEUM FLUID PHASE BEHAVIOR : CHARACTERIZATION, PROCESSES, AND APPLICATIONS	RAJ DEO TEWARI,	2019	2



221	PETROLEUM REFINING TECHNOLOGY	MALL	2017	3
222	PETROLEUM RESERVOIR MANAGEMENT CONSIDERATIONS AND PRACTICES	ASHOK PATHAK	2023	2
223	PETROLEUM SCIENCE AND TECHNOLOGY : PETROLEUM GENERATION, ACCUMULATION AND PROSPECTING	MUHAMMAD ABDUL QUDDUS	2021	1
224	PHYSICOCHEMICAL FLUID DYNAMICS IN POROUS MEDIA: APPLICATIONS IN GEOSCIENCES AND PETROLEUM ENGINEERING	MIKHAIL PANFILOV	2019	1
225	PRACTICAL APPROACH TO PETROLOGY 2/ED	HOTA	2017	5
226	SAFETY AND RELIABILITY IN THE OIL AND GAS INDUSTRY A PRACTICAL APPROACH	B.S. DHILLON	2020	2
227	STATISTICAL METHODS FOR ESTIMATING PETROLEUM RESOURCES	LEE	2008	1
228	THE ART AND SCIENCE OF SEISMIC INTERPRETATION	LINER, CHRISTOPHER	2019	1
229	THEORY AND TECHNOLOGY OF DRILLING ENGINEERING	GUAN, ZHICHUAN	2021	1
230	UPSCALING OF SINGLE- AND TWO-PHASE FLOW IN RESERVOIR ENGINEERING	HANS BRUINING	2022	1
231	ADVANCED NATURAL GAS ENGINEERING	PRAJAPATHI	2017	5
232	CATALYSIS IN PETROLEUM & PETROCHEMICAL INDUSTRIES	BHARRACHARYYA	2008	2
233	HANDBOOK OF OIL AND GAS POPING : A PRACTICAL AND COMPREHENSIVE GUIDE	SAMBASIVAN	2020	1
234	OFFSHORE PETROLEUM DRILLING AND PRODUCTION	LAIK	2018	1
235	REGULATING WATER SECURITY IN UNCONVENTIONAL OIL AND GAS	BUONO	2020	1
236	VOGEL'S TEXTBOOK OF QUANTITATIVE CHEMICAL ANALYSIS 6/ED	MENDHAM	2003	3
237	ADVANCE PRINCIPLE OF APPLIED GEOPHYSICS	Seibert	2021	1
238	BASIC GEOLOGICAL MAPPING	Lisle	2011	2
239	FOUNDATION OF EARTH SCIENCE	Lutgens	2013	2
240	FRACTURING HORIZONTAL WELLS	Soliman	2016	1
241	OIL SPILLS AND GAS LEAKS	Testa	2014	1
242	PETROLEUM ENGINEERING HANDBOOK	Carter	2022	1
243	PETROLEUM ENGINEERING DRILLING AND WELL COMPLETIONS	Gatlin	1960	1
244	HANDBOOK OF NATURAL GAS ENGINEERING	Donald L. Katz	1959	1

245	FUNDAMENTALS OF RESERVOIR ENGINEERING	L.P. Dake	1983	3
246	PETROLEUM WELL CONSTRUCTION	Michael J. Economides	1998	1
247	GAS PRODUCTION OPERATIONS	Dale Beggs	1985	1
248	ENHANCED OIL RECOVERY 2/ED	Don W. Green	2018	1
249	PETROLEUM ENGINEERING HANDBOOK	Carter	2022	1
<b>Department of Human Nutrition &amp; Diet</b>				
<b>Sr #</b>	<b>Name of Book</b>	<b>Writer</b>	<b>Edition</b>	<b>Quantity</b>
250	ADVANCED NUTRITION AND HUMAN METABOLISM	GROPPER	6th	1
251	AGRI-FOOD AND RURAL DEVELOPMENT: SUSTAINABLE PLACE-MAKING	MARSDEN		1
252	ANALYTICAL FOOD MICROBIOLOGY: A LABORATORY MANUAL	YOUSEF	2nd	1
253	ANIMAL NUTRITION	MCDONALD	8th	1
254	BIOORGANIC PHASE IN NATURAL FOOD: AN OVERVIEW	ROOPAN		1
255	BREEDING SORGHUM FOR DIVERSE END	ARUNA		1
256	CHEMICALS IN THE FOOD INDUSTRY TOXICOLOGICAL CONCERNS AND SAFE USE	CHAIB		1
257	CLASSICO E MODERNO ESSENTIAL ITALIAN COOKING	WHITE		1
258	CLEAN LIVING FAST FOOD	SCOTT		1
259	ELEMENTARY FOOD SCIENCE	APENTEN	5th	1
260	ELEMENTS OF FOOD & NUTRITION	AWAN		1
261	ENGINEERING INTERVENTIONS IN FOODS & PLANTS	VERMA		1
262	FENNEMA's FOOD CHEMISTRY	DAMODARAN	5th	1
263	FOOD & SOCIETY	CUPTILL	3rd	1
264	FOOD & BEVERAGE SERVICE	COUSINS	9th	1
265	FOOD & NUTRITION CUSTOMS & CULTURE	FIELDHOUSE	2nd	1
266	FOOD & THE STATUS QUEST: AN INTER-DISCIPLINARY PERSPECTIVE	WIESSNER		1
267	FOOD & URBANISM: THE CONVIVIAL CITY & SUSTAINABLE FUTURE	PARHAM		1
268	FOOD PLANT LAYOUT & SANITATION	AWAN		1
269	FOOD PRESERVATION	RUSSELL	2nd	1
270	FOOD PRODUCTION & NATURE CONSERVATION: CONFLICTS & SOLUTIONS	GORDON		1
271	FOOD SAFETY RESEARCHING THE HAZARD IN HAZARDOUS FOODS	ALMANZA		1
272	FOOD SCIENCE & TECHNOLOGY	AWAN		1
273	FOOD TOXICOLOGY	AWAN		1
274	FUNDAMENTALS OF DAIRY CHEMISTRY	JOHNSON		1
275	FUNDAMENTALS OF HALAL FOODS	AWAN		1

276	GREEN SMOOTHIES FOR DUMMIES	THOMPSON		1
277	HANDBOOK OF FOOD PACKAGING TECHNOLOGY	EIRI		1
278	INNOVATIONS IN THE FOOD SYSTEM VOL-1	SMITH		1
279	INNOVATIONS IN THE FOOD SYSTEM VOL-2	SMITH		1
280	INTEGRATING NUTRITION INTO PRACTICE	MARIAN		1
281	INTRODUCTION TO FOOD SCIENCE	PARKER		1
282	INTRODUCTION TO HUMAN NUTRITION	GIBNEY	2nd	1
283	JUICING & SMOOTHIES FOR DUMMIES	CROCKER		1
284	LOCAL FOOD ENVIRONMENTS FOOD ACCESS IN AMERICA	MORLAND		1
285	MODERN FOOD MICROBIOLOGY	HAWKINS		1
286	MODERN PRODUCTION TECHNOLOGY IN FOOD AND AGRICULTURE	CORBYN		1
287	NUTRITION COUNSELING AND EDUCATION SKILLS A GUIDE FOR PROFESSIONALS	HOLLI	7th	1
288	NUTRITION COUSELING AND EDUCATION SKILL DEVELOPMENT	BAUER	3rd	1
289	NUTRITION FOR HEALTH AND HEALTH CARE	DEBRUYNE	6th	1
290	NUTRITION FOR HEALTHY LIVING (ISE)	SCHIFF	5th	1
291	NUTRITION THERAPY & PATHOPHYSIOLOGY	NELMS	3rd	1
292	NUTRITION: CONCEPTS AND CONTROVERSIES	WHITNEY	4th	1
293	OXFORD ENCYCLOPEDIA OF FOOD AND DRINK (3-VOL SET)	SMITH	2nd	1
294	PACKAGING MATERIALS AND PROCESSING FOR FOOD PHARMACEUTICALS AND COSMETICS	DEBAUFORT		1
295	PEANUT AGRICULTURE AND PRODUCTION TECHNOLOGY INTEGRATED NUTRIENT MANAGEMENT	ABBAS		1
296	PERSONAL NUTRITION	BOYLE	9th	1
297	PRINCIPLES AND TECHNIQUES OF FOOD ANALYSIS	FORD		1
298	RESEARCH AND TECHNOLOGICAL ADVANCES IN FOOD SCIENCE	PRAKASH		1
299	SAFETY ANALYSIS OF FOODS OF ANIMAL ORIGIN	NOLLET		1
300	SCIENCE AND STRATEGIES FOR SAGE FOOD	CHONKROTA		1
301	SIREN FEASTS : A HISTORY OF FOOD AND GASTRONOMY IN GREECE	DALBY		1

302	SUSTAINABLE INTENSIFICATION OF AGRICULTURE GREENING THE WORLD'S FOOD ECONOMY	PRETTY		1
303	TASTE OF HOME BRUNCH FAVORITES 201 DELICIOUS IDEAS TO START YOUR DAY	READER		1
304	THE GENE REVOLUTION AND GLOBAL FOOD SECURITY BIOTE4CHNOLOGY INNOVATION IN LATECOMERS	OYEYINKA		1
305	THE GOOD ENOUGH DIET	DIVERSI		1
306	THE POLITICAL ECONOMY OF AGRICULTURAL AND FOOD POLICIES	SWINNEN		1
307	THE POLITICAL ECONOMY OF GENETICALLY MODIFIED FOOD	EVENSON		1
308	THE WATER, ENERGY, AND FOOD SECURITY NEXUS IN ASIA AND THE PACIFIC : CENTRAL AND SOUTH ASIA	ADEEL		1
309	THE WORLD ATLAS OF WINE	JOHNSON		1
310	UNDERSTANDING FOOD PRINICIPLES AND PREPARATION	BROWN	6th	1
311	UNDERSTANDING NUTRITION	WHITNEY	3rd	1
312	UNDERSTANDING NUTRITION	WHITNEY	4th	1
313	WARDLAW'S CONTEMPORARY NUTRITION	SMITH	11th	1
314	WARDLAW'S CONTEMPORARY NUTRITION A CUNCTIONAL APPROACH	SMITH	5th	1
315	WARDLAW'S PERSPECTIVES IN NUTRITION (ISE)	BREDBENER	11th	1
316	WARDLAW'S PERSPECTIVES IN NUTRITION	BREDBENER	10th	1
317	WARDLEW'S PERSPECTIVES IN NUTRITION A FUNCTIONAL APPROACH (ISE)	BREDBENER	2nd	1
318	WOMEN'S DAY EASY EVERYDAY LIGHTER DINNER HEALTHY,- FRIENLY MAINS, SIDES AND DESSERTS	MERKER		1

**(b)** Books of original publishers/low price editions shall be accepted only. No pirated/copied/reprinted version books shall be accepted. Editions as mentioned in list/schedule requirements or Latest editions will be accepted only.

**Note:** Partial Bidding is allowed. If the delivered items are not match with the samples provided/specifications, the delivery shall be rejected. Financial Proposal/Technical Proposal will be evaluated on the basis of One person One Bid in terms of Rule 36A (PPRA Rules 2014). No serial # or item name will be changed in the financial proposal. The bidder will quote per unit rate with GST and Total amount with GST as per given serial number/item name in the bidding documents and final contract will be awarded as per item wise to the lowest bidder after completion of codal formalities through e-PADS. The bidder will follow the bidding documents

in true letter and spirit.

## **Annexure- A      Technical Proposal Covering Letter**

To

**The Directorate of Purchase & Store(P&S),**  
University of Chakwal,  
Chakwal.

Dear Sir,

We are hereby submitting our Proposal, which includes the Technical Proposal and the Financial Proposal sealed in two separate envelopes. We have attached the **Technical Bid Form, Check List, Detailed Specifications** and the required **supporting documents** along with our Technical Bid.

Yours sincerely,

Authorized Signature

(In full and initials)

Name and Designation of Signatory Name of Firm Address

## **Annexure- B      Check List**

The bidder must attach this list/documents along with the Bid

### **1.1      SUBMISSION AND ARRANGEMENT OF SUPPORTING DOCUMENTS WITH THE TECHICAL BID THROUGH E-PADS.**

The Bidder must provide all the Supporting Documents, number all the pages of supporting documents, provide the page information and arrange the documents in the following order:

documents, provide the page information and arrange the documents in the following order.

Enclosures of Technical Proposal		Attached YES/NO	Page#
1	Covering Letter		
2	Copy of <b>Income Tax Registration Certificate</b>		
3	Copy of <b>Sales Tax Registration Certificate</b>		
4	Copy of <b>Professional Tax Challan</b>		
5	<b>Affidavit/Undertaking</b> on the Stamp Paper		
6	Specifications of quoted items on the Letter Head of the bidder with signs/stamp		
7	Three Supply Orders for supply of relevant items received in the past		
8	The specified <b>catalogues / brochures</b> of items quoted by the bidder		
<b>Note:</b> All the above documents and any other supporting document must be numbered and page number must be mentioned in the column specified for the purpose.			
Total Number of pages attached with the Technical Bid		_____ Pages	
9	<b>Tender Document</b> duly signed and stamped each page by the bidder must be attached at the end of the Technical Bid but numbering is not required for this document.		

<b>Enclosures of Financial Proposal</b>		<b>Attached YES/No</b>	<b>Page #</b>
1	Financial Proposal Form duly filled, signed and stamped by the bidder		
2	Price Schedule Form duly filled, signed and stamped by the bidder		
3	Copy of Bid Security in shape of Bank Draft, Pay Order or CDR.		

## **Annexure- C      Bid Form**

### **A) Profile of the Bidder:**

<b>S#</b>	<b>Particulars</b>	<b>BIDDER</b>
1	Name of the Company	
<u>2</u>	Year of Incorporation	
<u>3</u>	<b>Registered Office</b>	
	Address	
	Office Telephone Number	
	Fax Number	
<u>4</u>	<b>Contact Person</b>	
	Name of Authorized Representative	
	Personal Telephone Number	
	Email Address	
<u>5</u>	<b>Registration Detail</b>	
	NTN Registration Number	
	GST Registration Number	

### **B) Bid Security**

<b>S#</b>	<b>Particulars</b>	<b>Please Furnish Details</b>
1	Name of the Bank	
2	Instrument Number and Date	
3	Name of Instrument i.e CDR, Pay Order/Bank Draft etc....	
4	Amount	



**Annexure- D AFFIDAVIT/BIDDER'S UNDERTAKING ON THE STAMP PAPER**

Ref: **Tender No. 20/2024 (PURCHASE OF BOOKS.)**

1. We have examined the Tender/Bid Document and we undertake to meet the requirements regarding supply of Items, warranty and services as required and are prescribed in the Tender Document.
2. It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with.
3. We have read the provisions of Tender/Bid Document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We agree to unconditionally accept all the terms and conditions set out in the Tender/Bid Document.
5. We undertake, if our Bid is accepted, to supply the items within the delivery period mentioned in the Tender Document.
6. We understand that no document regarding evaluation criteria will be accepted after opening of the Technical Bids and we are bound to provide all the documentary proofs regarding evaluation criteria or any other supporting document at the time of opening of Technical Bids.
7. We agree that the Purchase Committee of University of Chakwal is not bound to accept the lowest or any of the bids received. We also agree that the Purchase Committee reserves the right in absolute sense to reject all the products/ services specified in the Bid Response without assigning any reason whatsoever under PPRA Rules 2014 amended up to date.
8. We also declare that our Company/Organization is not blacklisted from procuring agency under section-17A of PPRA Act, 2009 read with Rule-21 of PPR-14 etc.

*[Name and Signatures of authorized Person along with stamp]*

**Annexure- E                      Financial Proposal Form**  
(to be attached with Financial Proposal)

To

**The Directorate of Purchase & Store (P&S),**  
University of Chakwal,  
Chakwal.

Dear Sir,

With Reference to your Tender No. 20/2024 of **PURCHASE OF BOOKS.**; Please find attached our Financial Proposal for the sum of Rs. (insert amount in words and figures). This amount is inclusive of all taxes.

We have attached the Bid Security of amount Rs. \_\_\_\_\_/- (In Words) having CDR, Demand Draft, Pay Order No. along with our Financial Bid.

Yours sincerely,  
Authorized Signature

**Annexure- F Price Schedule**

(Please attach this page along with Financial Bid or quote rates on the Letter Head of the Bidder with signs/stamps)

**Purchase of Books**

Books of Law Department						
Sr #	Name of Book	Writer	Edition	Qty	Unit Rate	Total Amount with Tax/levies etc.
1	The Manual Of Muslim Family Laws	Malik Saleem Iqbal	2022	5		
2	Law Of Damages And Compensation		2022	5		
3	Manual Of Legal Practitioners Bar Councils Act With Rules	Mian Saadat Ali Nadeem	2022	2		
4	Annual Bail Reference	Ch.M. Irshad	2023	2		
5	Law Of Writs		2023	5		
6	Rejection Of Plaint (7/11)	M. Ramzan Qadri	2022	5		
7	Wajib-ul-arz In Urdu	Umar Zarin Khattak	2022	5		
8	Law Of Writs	Malik Saleem Iqbal	2022	5		
9	Manual Of Election Laws In Pakistan	M Irfan Ulhaqch	2023	5		
10	Anticipatory Bail	M Idrees Qureshi	2022	5		
11	Drugs Laws Manual	Syed Saleem Akhter Shah	2023/2024	5		
12	Black Law Dictionary	Bryan A.garner	2019	2		
13	Pardah Nasheen Lady In Urdu	M. Khurram	2021	5		
14	Islamic Qanoon Wirasat In Urdu	Toqeer Ahmad	2022	50		
15	Confession	M.khurram	2021	2		
16	Islamic Inheritance	Syed Saleem Akhter Shah	2023	10		

17	Sharia Complaint ( A User Guide To Hacking Islamic Law)	Rumee Ahmad	2013	5		
18	Supreme Court On Bail	M. Zaheer Abbas	2020	2		
19	Benami Property Laws	Syed Saleem Akhter Shah	2023	5		
20	Hints Of Advocacy	Richard Harris	2022	2		
21	Making Of Lawyer	Ch. Nazeer	New EDI	5		
22	Criminal Trial & Investigation	Zeeshan Hussain Adil	2023	2		
23	The Manual Of Public Procurement Laws		2022	5		
24	Art Of Writing Judgments	Sanaullah a Khan	New EDI	2		
25	Advanced Civil Practice And Trial In Urdu	Ch.m. Zafar	2021	10		
26	Manual Of Civil Courts Laws	Irfan Akhtar	2021	5		
27	The Protection Of Women	Ch. Muhamm ad Akram Zahid	2000	5		
28	A Comprehensive & Exhaustive Commentary On Constitution Of Islamic Republic Of Pakistan	Syeda Maqsoom a Zahra	2022	5		
29	Muhammadian Law	D.f. Mulla's	2022	50		
30	Manual Of Anti-corruption Laws	M.a Zafar	2021	5		
31	A Handbook For Drawing & Disbursing Officers (d.d.os.)	S.a Abid	2018	5		
32	Manual Of Rights Of Access To Informations Law	Ch. H. Arshad	2021	10		
33	Mozhana Zamanat In Urdu	Sardar Allahana wazkhosa	2021	5		
34	Pakistan A Study Of Its Constitutional History	Justice Masud Ahmed	2008	5		

35	Muslim Jurisprudence And The Quranic Law Of Crimes	Mir Wali Ullah	2023	20		
36	Studies In Islamic Law Religion And Society	H S Bhatia	2017	10		
37	Criminal Law	Jonathan Herr	2021	50		
38	Civil Advocacy	Charles Foster	2021	20		
39	The Winning Orals Argument	Bryan A. Garner		5		
40	Making Your Case	Bryan A. Ganer		5		
41	Manual Of Instrutions And Forms 2 -vol Set	Justice M Naseem Ch	2023	5		
42	National Accountability Ordinance,1999	Qausain Faisal Mufti	2023	5		
43	Manual Of Electricity Petroleum Sui Gas Mineral And Water Supply Laws In Pakistan	Syed Jamilraza ilyas Khan	2023	10		
44	Code Of Civil Procedure 1908 With Comments	Mushtaq Ahmed Mohal	2023	5		
45	Administration Of Justice	Isaac Ali Qazi	2019	5		
46	Shamilat-e-deh	M. Khurram	2020	5		
47	Manual Of Intellectual Property Laws	Khurram Shahzad Chughtai	2023	5		
48	Criminology And Penology	Zuhaib Imran	2021-22	5		
49	Manual Of Cooperative Societies Laws In Pakistan		2023	5		
50	The Constitution Of Pakistan 1973		2023	50		
51	The Code Of Criminal Procedure,1898		2024	50		
52	The Code Of Civil Procedure, 1908		2023	50		
53	Manual Of Land Revenue Laws	M. Irfan-ul-haq Ch.	2022	5		
54	Judical Review	Justice Ps. Narayana	2018-19	5		
55	Crime Scene Investigation	Michael S.	2023	5		

		Maloney, Mfs				
56	Law Of Firarms Explosive	Justice Mazhar Iqbal Sindu	2023	5		
57	Civil Drafting And Pleading	Shakeel Ahmad Ansari	2022	2		
58	Media Mass Communications Laws In Pakistan	Justice Jawad Hassan	2023	5		
59	The Customs Act 1969	Mumtazh ussain Bhatta	2023	10		
60	Compendium Of Civil Laws	Ch M Ikramzahi d	2023	5		
61	Our System Of Civil Justice	Ad Khalid	2023	5		
62	Judicial Immunity Of Superior Courts Judges In Constitutional Framework Of The Islamic Republic Of Pakistan.	Usman Quddus	2022	10		
63	Manual Of Agricultural Produce Market Committee Laws	Sa Abid	2023	5		
64	Income Tax Ordinance 2001		2023	50		
65	Criminal Procedure Code (2.volumes)	Ch.zulfiq ar Ali	2019	5		
66	The Minor Acts	Majid Bashir	2023	5		
67	Companies Act ,2017		2024	50		
68	The Encyclopedia Of Contempt Of Court Laws	Mushtaq Ahmed Mohal	2023	2		
69	Supreme Court On Bail Matters	Abdul Latif Khan Memon	2020	2		
70	Laws Of Dishonour Of Cheque		2022	2		
71	Criminal Drafting & Pleadings	M.khurra m	2019	5		
72	Manual Of Nadra Laws In Pakistan	Jawed Ali	2023	10		
73	Understanding Cybersecurity Law And Digital Privacy	Melissa Lukings	2021	5		

74	Zindagi In Urdu	Syed Saleem Akther Shah		10		
75	Manual Of Ombudsman Laws		2021	5		
76	Woman Harassment And Protection At Workplace With Rape Laws	Arshad Ali Rajput	2023	10		
77	Introduction To Llm	Dilber Ahmed Khan	2021	10		
78	Legal Writing In Plain English	Bryan.a.g arner	2022	5		
79	The American Constitution	Anwar Ghuman	2021	50		
80	Qanoon Shadat 1984		2024	50		
81	The Interpretation Of Statutes	Barrister M Farani	2021	5		
82	The Law Of Superdari Disposal Of Property	Malik Khushhal Awan	2021	5		
83	Guardians And Wards Act 1890	Malik Khushhal Awan	2021	5		
84	Lat Law Admission Test	Wa Naqeebi	2023	5		
85	Pakistan Penal Code 1860 In Urdu	Jawed Ali	2023	5		
86	Making Your Case	Antonin Scalia		10		
87	Medical Jurisprudence	Parikh's	2014	5		
88	Bail Referencer	Shabeer Khan	2021	5		
89	Lis Pendence	W.a Nadeem	2022	10		
90	Medical Jurisprudence	Modi	2022	5		
91	Oral Arguments	Antonin Scalia		5		
92	Manual Of Control Of Narcotic Substances Laws	Noor Alam Khan	2023	5		
93	First Information Report Made Easy	M Khurram	2023	5		
94	Manual Of Right Of Access To Information Laws	Ch. Arshad Mehmood	2021	2		
95	Additional And Documentary Evidence	M Khurram	2023	2		
96	Digest On Constitution Of Pakistan	Isaacs Qazi	2015	2		

97	The Manual Of Consolidation Of Holdings Laws	Ch. Noor Elahi	2020	2		
98	Islamic Qanoon Waseyat	M. Idress Qureshi	2022	10		
99	The Manual Of Federal Investigation Agency Laws	M Irfan Ulhaqch	2023	10		
100	9b & 9c	Wa, Nagebi	2022	5		
101	Customary Inheritance	Umar Zarin Khattak	2021	5		
102	Manual Christian Family Laws	Raja Nadeem Haider	2023	5		
103	Criminal And Civil Investigation Hand Book	Grau	2022	5		
104	Islamic Laws Of The Will	Grand Ayatullah Al Sayyid Ali	2018	50		
105	Ex Parte Decree And Order		2023	5		
106	Company Law And Corporate Practice In Pakistan	Kashmiri	2022	5		
107	Pakistan Army Laws		2023	5		
108	Law Of Injunctions	Raja Nadeem Haider	2021	5		
109	Forensic Science At A Glance	M. Sarwar	2021	10		
110	Douie's Settlement Manual	Sir James.m. douie	2020	5		
111	Handbook Of Criminal Investigation In Pakistan		2020	5		
112	Manual Of Land Acqtusion		2021	10		
113	The Art Of Drawing Decree Sheet	Kalim Arshad Khan	2021	5		
114	Manual Of Motor Vehicles Laws	M. Wasifsay a	2021	5		
115	The Islamabad Laws	Mubeenu d Din Qazi	2023	5		
116	Land Record Manual		2023	5		



117	Manual Of Evacuee Trust Property Laws In Pakistan	M Irfan Ulhaq Ch	2023	2		
118	The Mental Health Laws	M Irfan Ulhaq Ch	2023	5		
119	Criminal Trial And Investigation In Urdu	Zeeshan Huissan Adil	2022	5		
120	Constitution Development In Pakistan	G.w Chaudhry	2021	50		
121	Insurance Ordinance		2022	5		
122	The Sale Of Goods Act 1930	Pollock	2023	10		
123	Prosecution Law	Sardarm.a sif	2021	2		
124	Compendium Of Enviromental Laws In Pakistan	Mia Ali Fizan	2021	5		
125	Sales And Agreements To Sell		2022	5		
126	Humans Rights	Munawar Jansher Qadri	2019	50		
127	The Interpetation Ofstatuhs	M.farni	2020	5		
128	The Civil Major Act	Justice Naseemc h	2023	5		
129	The Criminal Major Act	Justice Gul M Khan	2023	5		
130	Manual Of Police Laws In Pakistan	Nafees	2024	5		
131	Manual Of Labour Laws In Pakistan		2023	5		
132	Manual Of Anti-corruption Laws In Pakistan	Syed Saleem Akhtar Shah	2022	5		
133	The Art Of Lawyer	Dr B Malik	2023	5		
134	Law Justice And Democracy	Loed Mccluske y	1986	2		
135	Encyclopedia Of Civil Laws	Mian Saadat Ali Nadeem	2023	5		
136	Disputed Path	Umar Zari Khattak	2022	5		

137	Introduction Of World Legal Systems	Hafiz Burhan Ud Din Wazir	2023	20		
138	Political Science An Introduction	Dranilwa qas Khan	2023	50		
139	Manual Of Mines And Minerals Laws	Isaac Ali Qazi	2023	5		
140	Encyclopedia Of Revenue Laws		2023	5		
141	Rahanmaypatwar Guide In Urdu	Malik Shahbaz Khan	2023	5		
142	Supreme Court Referencer(2volumes)	Justice Zahid Hussain	2022	10		
143	Manual Of Civil Service Laws In Pakistan	Ehsan Ulhaq Ch	2023	5		
144	Manual Of Contempt Of Court Laws	M Irfan Ulhaq Ch	2022	5		
145	Manual Of Industrial Relations Laws	M Irfan Ulhaq Ch	2023	5		
146	Transfer Of Property Act,1882	Bare Act	2023	50		
147	Introduction To Law	Imran Ahsan Khan Niazi	2022	10		
148	Access To Justice In Pakistan : A Handbook Of Civil & Criminal Procedure With Constitutional Setting	Fazal Karim		2		
149	Law Of Torts And Easements	Imran Ahsan Khan Niazi	2022	10		
150	Islamic Jurisprudence	Imran Ahsan Khan Niazi	2022	10		
151	Salmond On Jurisprudence	Zaheer Cheema		50		
152	The Text Of The Constitution Of Islamic Republic Of Pakistan		2024	50		
153	Text Of Guardian And Wards Act,1890		2023	50		
154	Pakistan Penal Code,1890	Bare Act	2024	50		

155	Land Acquisition Act,1890	Bare Act	2023	50		
156	The Registration Act,1908	Bare Act	2018	50		
157	The Partnership Act, 1932.	Bare Act	2023	50		
158	Limited Liability Partnership Act,2017		2023	50		
159	Text Of Hudood Ordinance, 1979 As Amended.		2023	5		
160	Punjab Pre-emption Act 1991	Bare Act	2018	50		
161	The Punjab Tenancy Act, 1887.	Bare Act	2018	50		
162	Colonization Of Government Lands Act,1912	Bare Act	2023	50		
163	Specific Relief Act,1877	Bare Act	2023	50		
164	The Art of Pleading and Conveyance (English and Urdu)	Chaudhry Sabir Naseem	2023	50		
165	The Civil Court Ordinance,1962	Bare Act	2023	50		
166	Punjab Rented Premises Act 2009	Bare Act	2023	50		
167	The Limitation Act,1908	Bare Act	2018	20		
168	The Court fees(1870) Act	Bare Act	2023	50		
169	Suit Valuation Act 1887	Bare Act	2023	50		
170	The Arbitration Act,1940	Bare Act	2023	50		
171	Legal Research and Writing in Pakistan	Imran Ahsan Khan Niazi	2021	10		
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## **Annexure- G Contract Agreement Form**

THIS AGREEMENT made the *[day]* day of *[month]* *[year]* between *[University of Chakwal]* (hereinafter called “the University”) of the one part and *[name and address of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the University invited Tender for certain goods and related services, viz, *[brief description of goods and related services]* and has accepted a Tender by the Supplier (Supply of Laboratory Equipment/Chemicals/Glassware’s/items etc.) for the supply of those goods and related services in the sum of Rs. *[Contract Price in figures and in words]* (hereinafter called “the Contract Price”).

NOW THEREFORE the parties hereby agree as follow:

- 1- The following documents attached shall be deemed to form and integral part of this Contract:
  - i- Tender/Bid Document
  - ii- Letter of Acceptance
  - iii- Performance Guarantee equal to 10% of Contract Price in shape of CDR, Demand Draft or Pay Order or Bank Guarantee with 18 months validity period.
- 2- The Terms and Conditions of Supply Order/Contract given in the Tender/Bid Document will be applicable.
- 3- The mutual rights and obligations of the University and the Supplier will be preserved in the light of the Terms and Conditions mentioned in the Tender /Bid Document.

IN WITNESS whereof the parties have caused this Contract to be executed in accordance with the laws of Pakistan on the day, month and year written above.

**For University of Chakwal**

**For the Supplier:**

Signature

Print Name

Title