



**THE UNIVERSITY OF CHAKWAL**  
A PUBLIC SECTOR UNIVERSITY

**Advertisement No: 04/2025**

Applications are invited from the Punjab domiciled eligible candidates for the following position at the University of Chakwal:

Name of Post	No. of Post	Minimum Qualification & Experience	Age	Mode of Appointment
Controller of Examinations (BS-20)	01	(i) PhD in any discipline from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification teaching or administrative or professional experience in a public or private institute or university recognized by the Higher Education Commission or public sector organization. <b>OR</b> (i) MS or M.Phil. (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) ten years post qualification teaching or administrative or professional experience in a public or private institute or university recognized by the Higher Education Commission or public sector organization. <b>OR</b> (i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) twelve years post qualifications teaching or administrative or professional experience in a public or private institute or university recognized by the Higher Education Commission or public sector organization.	40-50	Contract for a term of three (03) years

**GENERAL INSTRUCTIONS**

- Candidates must apply online through the UoC website link: <https://careers.uoc.edu.pk/> followed by submission of two (02) sets of dossiers alongwith duly signed online Application Form and original paid system generated Fee Challan.
- Candidates are also required to submit a detailed resume alongwith attested copies of CNIC, domicile, degrees, result cards, transcripts, experience certificates etc.
- Foreign Degree Holders must provide an equivalence certificate issued by the HEC or IBCC, as the case may be, alongwith the Application Form.
- Applications must be accompanied by a processing fee of Rs. 5000/- paid in any branch of the Bank of Punjab (Non-refundable).
- Candidates already employed in any Government/Semi Government Department or Autonomous Body must apply through proper channel by due date.
- All Government employees who intend to apply for the post through proper channel shall clarify through the Heads of the attached departments that there is no pending inquiry/outstanding dues against them. These conditions are necessary for the grant of departmental permission certificate/No Objection Certificate (NOC).
- Experience in Government service shall only be accepted if the certificate is issued by the concerned appointing authority/person authorized to do so.
- A candidate shall have to produce documentary evidence in support of his claimed experience for the determination of eligibility.
- Experience on Part-Time, Honorary, Apprentice, Internee, Visiting Faculty and Daily Wages appointment(s) shall not be considered/counted.
- Relaxation in upper age limit will be granted as per policy of the Government of Punjab.
- Only shortlisted candidates will be called for the interview.
- The University reserves the right to withdraw/cancel the advertisement, fill the position, withhold the appointment for the advertised position without assigning any reason.
- Interested candidates are required to submit the online application form till **16.05.2025** and post a duly signed hard copy of the online application form up to **20.05.2025** (through registered courier/post only) to the **Office of the Registrar, University of Chakwal, Main Campus, Talagang Road, Chakwal** during the office hours, that is, 04:00 PM.
- Incomplete applications and applications received after the due date (even though posted before the last date) will not be entertained.

(THE REGISTRAR)  
UNIVERSITY OF CHAKWAL

IPL-1363

  
11.04.2025  
Registrar  
University of Chakwal