



UNIVERSITY OF CHAKWAL, CHAKWAL
(PROCUREMENT CELL)

INVITATION TO BIDS (TENDER NO. 02/2020)

1. The University of Chakwal, Chakwal has received budget from Govt. of Punjab towards the cost of Purchase of Stationery Items for Central Store, University of Chakwal. It is intended that part of the proceeds of this budget will be applied to eligible payments under the contract for supply of following items:

Sr.	Item	Bid Security 2%
1.	Purchase of Stationery Items for Central Store, University of Chakwal (Specifications are available at Part-I, Section –IV of Tender Document)	19676/-

2. The University of Chakwal now invites sealed bids from eligible bidders, Manufacturers, authorized Sales & Service Dealers for the supply of above items.
3. Offers shall remain valid for 160-days from the date of opening of Financial Bid. The bidders shall quote their prices inclusive of all duties / Taxes / Packing / Petrol / Transportation / Installation / Demonstration etc and all other expenses on delivery to consignee at University of Chakwal premises.
4. Supply of items within 15-days.
5. Bidding shall be conducted through Open Competitive Bidding (Single Stage-Double Envelope) procedures specified in the Punjab Procure Rules PPR 2014 (amended Jan 2016), and is open to all eligible bidders as defined in the bidding document
6. Interested eligible bidders may obtain bidding documents fee worth **Rs. 1000/-** in the form of CDR, Pay Order, Demand Draft, Banker's Cheque or Challan Form and to be attached with the Technical Bid and further information from Assistant Registrar (Procurement), University of Chakwal.
7. The Tender / Relevant documents can also be downloaded from official website "www.uoc.edu.pk" of University of Chakwal or can be seen on website www.ppra.punjab.gov.pk.
8. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Bidding Documents.
9. Sealed Bids must be delivered to the above office on or before time **10:30am on 28.09.2020 (Monday)** and must be accompanied by a Bid Security as mentioned above in the form of CDR, Pay Order, Demand Draft, or Banker's Cheque from a Scheduled Bank of Pakistan and to be attached with the Financial Bid.
10. Bids will be opened in the presence of bidders' representatives who choose to attend **at 11:30am in the Conference Room, University of Chakwal, on the same date.**
11. The bidders are requested to give their best and final prices as no negotiations are expected.
12. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.
13. For obtaining any further information or clarifications, please contact the person named below:

Assistant Registrar (Procurement), University of Chakwal
Phone: 0543-602003, Email: ProcurementCell@uoc.edu.pk