



UNIVERSITY OF CHAKWAL, CHAKWAL
(PROCUREMENT CELL)

INVITATION TO BIDS (TENDER NO. 01/2020)

1. The University of Chakwal, Chakwal has received budget from Government of Punjab towards the cost of Printing of Stationery Items. It is intended that part of the proceeds of this budget will be applied to eligible payments under the contract for supply of following items:

Sr.	Item	Qty	Bid Security 2%
1	Answer Books for End Semester Exams (68 Gram High Finish with thread binding & Numbering 24-pages with green color printing Size 8.25"x11")	14000	4200/-
2	Answer Books for Mid Semester Exams (68 Gram High Finish with thread binding & Numbering 20-pages with blue color printing Size 8.25"x11")	15000	3600/-
3	Continuous Sheet (68 Gram High Finish with Numbering 4-pages with black color printing Size 8.25"x11")	10000	1000/-
4	Semester Grade Sheet (100-Gram Card) A-4 size	4000	400/-
5	Transcripts of Awards (100-Gram Card) Legal size	1400	196/-
6	File Envelopes galaxy sheet white (15"x10")	200	160/-
7	Letter Envelopes white galaxy (9"x4")	100	32/-
8	Thick Envelopes Khaki (24"x18")	100	82/-
9	Thick Envelopes Khaki (18"x15")	400	280/-
10	Letter Pad (A4 Size)	02	40/-

2. The University of Chakwal now invites sealed bids from eligible bidders, Printers those who have own printing press for the printing of above items.
3. Offers shall remain valid for 160-days from the date of opening of Financial Bid. The bidders shall quote their prices inclusive of all duties / Taxes / Packing / Petrol / Transportation / Installation / Demonstration etc and all other expenses on delivery to consignee at University of Chakwal premises.
4. Supply of items within 30-days.
5. Bidding shall be conducted through Open Competitive Bidding (Single Stage-Double Envelope) procedures specified in the Punjab Procure Rules PPR 2014 (amended Jan 2016), and is open to all eligible bidders as defined in the bidding document
6. Interested eligible bidders may obtain bidding documents fee worth **Rs. 1000/-** in the form of CDR, Pay Order, Demand Draft, Banker's Cheque or Challan Form and to be attached with the **Technical Bid** and further information from the Assistant Registrar (Procurement), University of Chakwal.
7. The Tender / Relevant documents can also be downloaded from official website "www.uoc.edu.pk" of University of Chakwal or can be seen on website www.ppra.punjab.gov.pk.
8. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Bidding Documents.
9. Sealed Bids must be delivered to the above office on or before time **10:30am on 28.09.2020 (Thursday)** and must be accompanied by a Bid Security as mentioned above in the form of CDR, Pay Order, Demand Draft, or Banker's Cheque from a Scheduled Bank of Pakistan and to be attached with the **Financial Bid**.
10. Bids will be opened in the presence of bidders' representatives who choose to attend **at 11:00am in the Conference Room, University of Chakwal, on the same date**.
11. The bidders are requested to give their best and final prices as no negotiations are expected.
12. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.
13. For obtaining any further information or clarifications, please contact the person named below:

Assistant Registrar (Procurement), University of Chakwal
Phone: 0543-602003, Email: ProcurementCell@uoc.edu.pk